



CITY OF LOS ANGELES



CENTRAL HOLLYWOOD NEIGHBORHOOD COUNCIL REGULAR BOARD MEETING MINUTES

Monday, June 23, 2014, 6:00 p.m.

Hollywood City Hall, Large Conference Room, 6501 Fountain Ave., L.A., CA 90028

CHNC (and all other) Meeting Minutes are a summary, not an exact, verbatim, word-for-word transcript of what was said at a Meeting. The only two exceptions to this are the Motions and quotes, which are words that have quotation marks (“”) at the beginning and ending of a word or words. The Minutes were not, are not and are never meant to be a comprehensive record of what was said about an issue or project.

1. Call to Order, Pledge of Allegiance

Vice-President Irma Garate called the Meeting to order at 6:21 p.m. The Pledge of Allegiance was said.

2. Roll Call

Board Members introduced themselves. Six of the seven Board Members were present at the beginning of the Meeting: Peter Bammes, Irma Garate, Punam Gohel, Juan Carlos Jimenez, Marcy Olaechea and Emelio Vega. Board Member absent: Milagros Lizarraga (excused). The CHNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is five (see <http://empowerla.org/wp-content/uploads/2012/06/Central-Hollywood-NC-Bylaws.pdf>), so the Board could take such votes. Seven of the nine Board Seats were filled. Two Board Seats (both At Large) were vacant. Also attending: 22 Stakeholders and Guests.

3. Minutes Approval

MOTION (by Ms. Garate, seconded by Mr. Vega): The Central Hollywood Neighborhood Council approves the Minutes of its June 1, 2014 Special and Additional Special Board Meetings as written.

MOTION PASSED unanimously by a hand vote of the six eligible voters present with all six in favor (“Yes” or “Aye”) (Bammes, Garate, Gohel, Jimenez, Olaechea and Vega).

4. **Discussion and possible action** filling two (2) vacancies on the Board pursuant to Article V, section 6 of the CHNC Bylaws. The current Seats that are vacant on the Board are the At Large Seats and the term for these Seats expires in 2016. . . . Candidates whose applications have been received by CHNC before this agenda was prepared are listed below (in order application was received):
- a. Miguel Angel Orellana
 - b. Alida Turner
 - c. Lazaro Aguero
 - d. Sallie Higgins
 - e. Madeleine Martir
 - f. Kathleen J. Taylor

Vacancy Appointment Process:

A. Public comment on this item

Ms. Garate reported that today applications also were submitted by Kevin Hook, Patrice MacKenzie and Gilbert Mora. An application had also been received from Michael Popwell.

B. Each candidate will have a 2 minute presentation.

Ms. Martir and Mr. Orellana described their backgrounds, community interests and desire to serve the community. Ms. Garate read an email from Ms. Turner, who was unable to attend. Ms. Garate noted that Mr. Aguero and Ms. Higgins presented at the last Board Meeting.

[This Agenda Item was continued after Item #5, Jackie Lawson’s comments.] Mr. Hook, Ms. MacKenzie, Mr. Mora, Mr. Popwell and Ms. Taylor also described their backgrounds, community interests and desire to serve the community. Amber Meshack, Neighborhood Empowerment Analyst, L.A. Dept. of Neighborhood Empowerment (DONE) (213-978-1551; 323-273-9123; Amber.Meshack@LACity.org; www.EmpowerLA.org), assisted with conducting the vacancy appointment process. A Stakeholder wanted the Board to be sure to also consider Candidates who presented at the previous Board Meeting.

C. CHNC Board has the option to present same questions to all candidates to equally respond in one minute.

Candidates explained what their first priority would be if they were appointed to the Board. Ms. Garate, Mr. Gohel and Mr. Jimenez urged Candidates not appointed to serve on a Committee(s).

D. Each Board Member will appoint up to 2 candidates.

Mr. Bammes nominated Sallie Higgins and Kevin Hook

Ms. Garate nominated Miguel Orellana and Kevin Hook
Mr. Gohel nominated Miguel Orellana and Sallie Higgins
Mr. Jimenez nominated Patrice MacKenzie and Miguel Orellana
Ms. Olachea nominated Kevin Hook and Miguel Orellana
Mr. Vega nominated Madeleine Martir and Kathleen Taylor

- E. Two candidates with the majority of votes will be the new CHNC Board Members. Miguel Orellana (who received four votes) and Kevin Hook (who received three votes) were appointed to the Board.
- F. Two new CHNC Board Members will be Seated and will take oath. Ms. Meshack led new Board Members Kevin Hook and Miguel Orellana in reading aloud the Oath of Office.
- G. All new Board Members will be able to vote in any issue but funding issue. Ms. Meshack confirmed this.

5. Public Comment.

Jackie Lawson, L.A. City Deputy Attorney, Hollywood Division, Neighborhood Prosecutor Program (310.732.4600; Jackie.Lawson@LACity.org; <http://atty.lacity.org/CRIMINAL/NeighborhoodProsecutorProgram/index.htm>), introduced herself and is “here to help with community problems” such as “party houses . . . prostitution . . . tagging” and more. [*This Agenda Item was continued after Item #4.*] Ms. Lawson encouraged attending City Attorney Mike Feuer’s July 16th 6:30 p.m. Town Hall Meeting here. She confirmed that people can sleep on the street between 9:00 p.m. and 6:00 a.m. and reminded that “homelessness is not a crime . . . this is a community problem . . . these people are being contacted.”

A Stakeholder was concerned that the last Board Meeting was held on a national holiday (Memorial Day); another Stakeholder said that that was not a problem and “it was great.” Ms. Olachea explained that “we’re all Americans” and there was a special need for the new Board to conduct business as soon as possible.

6. Discussion and possible action to amend Bylaws to reflect new standing Committees to CHNC Bylaws (1) Youth Committee, (2) Communication Committee, and (3) Hollywood Nonsense Committee. The creation of these Committees was approved in CHNC June Special Meeting dated June 1, 2014.

Ms. Meshack explained that Committees can continue to meet without amending the CHNC Bylaws, which can be amended in July through September. There was discussion of the merits of making these standing [permanent] instead of ad hoc [temporary] Committees.

MOTION (by Mr. Bammes, seconded by Mr. Gohel): The Central Hollywood Neighborhood Council will amend its Bylaws to add the Youth Committee, the

Communication Committee and the Hollywood Nonsense Committee as standing Committees.

DISCUSSION: Mr. Bammes explained that the “Nonsense” Committee would consider items such as traffic, events and coordination with other organizations.

MOTION PASSED by a roll call vote of the eight eligible voters present with seven in favor (“Yes” or “Aye”) (Bammes, Garate, Gohel, Hook, Jimenez, Olaechea and Orellana); one abstained (Vega).

- 7. Appointment of Chairs** for Beautification, Youth, Communication and Hollywood Nonsense Committees. A maximum of two Members from CHNC Board can be Members of each Committee.

Mr. Orellana nominated himself as the Beautification Committee Chair; Mr. Jimenez seconded the nomination.

Mr. Gohel nominated Mr. Bammes as the Nonsense Committee Chair; Mr. Jimenez seconded the nomination.

Mr. Orellana nominated himself as the Youth Committee Chair; Mr. Jimenez seconded the nomination.

MOTION (by Ms. Garate, seconded by Mr. Gohel): The Central Hollywood Neighborhood Council appoints Board Member Miguel Orellana as Chair of both its Beautification Committee and its Youth Committee; and appoints Board Member Peter Bammes as Chair of its Nonsense Committee.

MOTION PASSED unanimously by a roll call vote of the eight eligible voters present with all eight in favor (“Yes” or “Aye”) (Bammes, Garate, Gohel, Hook, Jimenez, Olaechea, Orellana and Vega).

- 8. The Board is seeking members of the public to participate on all CHNC Committees.** Interested members may contact the President at milagrosflizarragachnc@gmail.com or attend the meeting. Possible action by the Board includes appointments to the Committees.

MOTION (by Mr. Gohel, seconded by Mr. Vega): The Central Hollywood Neighborhood Council appoints the following Board Members and Stakeholders to its Committees:

Beautification: Chair Miguel Orellana; Members Madeleine Martir and Kathleen Taylor.

Communications: Members Patrice MacKenzie and Emelio Vega.

Nonsense: Chair Peter Bammes; Members Kevin Hook and Patrice MacKenzie.

Planning and Land Use Management: Members Gilbert Mora, Michael Popwell and Kathleen Taylor.

Youth: Chair Miguel Orellana; Member Gilbert Mora.

MOTION PASSED unanimously by a roll call vote of the eight eligible voters present with all eight in favor (“Yes” or “Aye”) (Bammes, Garate, Gohel, Hook, Jimenez, Olaechea, Orellana and Vega).

9. **Discussion and possible action** to [see the below Motion]. Instruct Committees on outreach and other Committee operations and requirements, as well as administrative assistant duties and procedures, such as 1. Who posts the agendas for each Committee? 2. How is Committee membership tracked by the Board? 3. Who is responsible for taking Minutes at each Committee meeting? 4. How often is each Committee responsible for meeting? 5. Should Board develop a standardized form or set of forms so that each Committee can present its recommendations to the Board in a uniform way?

Ms. Meshack explained the Motion.

MOTION (by Ms. Garate, seconded by Ms. Olaechea): The Central Hollywood Neighborhood Council will create an ad hoc Committee to present a proposal for standardized Committee and Board administrative assistant operating procedures, to include Board Members Marcy Olaechea and Emelio Vega as Members.

DISCUSSION: Ms. Meshack reminded that, if a Stakeholder(s) are appointed to a Committee, the Committee’s meetings will need to be Agendized and noticed according to the Brown Act.

MOTION to CALL FOR THE QUESTION (by Ms. Garate); there was no objection.

MOTION PASSED by a roll call vote of the eight eligible voters present with seven in favor (“Yes” or “Aye”) (Garate, Gohel, Hook, Jimenez, Olaechea, Orellana and Vega); one opposed (Bammes).

10. **Discussion and possible action** as needed. Request from City Attorney’s office in support of a community meeting scheduled for July 16, 2014. CHNC executive Board representatives attendance needed in representation of CHNC. The City Attorney’s Office is planning a community meeting on Wednesday, July 16th from 6:30pm- 8pm at the Hollywood Community Room located at 6501 Fountain Dr., LA, Ca. 90028. It is just south of the Hollywood Police Division. City Attorney Mike Feuer will be present answering questions from the community. One of the main purposes of the meeting is to introduce the area stakeholders to the new Hollywood Neighborhood Prosecutor, Jackie Lawson. City Attorney’s office is seeking co-sponsors for the event. The definition of a co-sponsorship is a group willing to provide light refreshments (possible 50- 100 people), assist with the outreach (via newsletters, flyers, email list, website,

social media, etc.). It is unlikely that City Attorney's office will need any financial support for the refreshments. If so, the co-sponsor should purchase directly from store and bring to the venue. City Attorney's office is looking for items like juice, water, cookies, and chips, nothing fancy. Because they are receiving other support, CHNC financial contribution needed will be less than 30.00 or nothing at all. However, City attorney's office may need help with the set up and breakdown of chairs and tables before and after the event. Set up would likely begin at 5:30 and breakdown at 8:00pm. Since they are receiving additional help in this area also, they likely will only need two or three people. In addition, some Members from the Board or executive staff need to attend the meeting.

MOTION (by Ms. Garate, seconded by Mr. Gohel): The Central Hollywood Neighborhood Council will be represented by Board Members Punam Gohel, Kevin Hook and Marcy Olaechea at the community meeting held by City Attorney Mike Feuer to answer questions and introduce Stakeholders to the new Hollywood Neighborhood Prosecutor, Jackie Lawson on Wednesday, July 16, 2014 from 6:30pm- 8pm at the Hollywood Community Room located at 6501 Fountain Dr., LA.

DISCUSSION: Ms. Meshack confirmed it is a citywide event that anyone can attend.

MOTION PASSED unanimously by a roll call vote of the eight eligible voters present with all eight in favor ("Yes" or "Aye") (Bammes, Garate, Gohel, Hook, Jimenez, Olaechea, Orellana and Vega).

11. **Discussion and possible action** as needed. Hollywood Arts Council's Children's Festival of the Arts presentation and funding request for up to two thousands five hundred dollars \$2,500.00. Information provided by Nyla Arslanian, President-Hollywood Arts Council: "Hollywood Arts Council's Children's Festival of the Arts," a totally free non-commercial family event held at Paramount Pictures. This year the festival will be held on August 10th. The partnership between CHNC and the Hollywood Arts Council has been important providing visibility for the neighborhood council and their stakeholders, many of whom attend the festival. CHNC has been prominently displayed on all promotional materials and advertising for the event. The festival is attended by approximately 3,000 children and their families. Hollywood Arts Council's Children's Festival of the Arts prints 12,000 brochures in three languages. All activities are free, Hollywood Arts Council's Children's Festival of the Arts does not accept any vendors, nor has food for sale. There are continuous performances and art making workshop. Children and their families enjoy these activities and we now have a second generation bring their kids to the festival. Presentation by Nyla Arslanian, President Hollywood Arts Council www.hollywoodartscouncil.org

Ms. Meshack explained how funding could be allocated.

FUNDING MOTION (by Ms. Garate, seconded by Mr. Gohel): The Central Hollywood Neighborhood Council will allocate up to two thousand five hundred dollars (\$2,500.00) to the Hollywood Arts Council's Children's Festival of the Arts, a totally free non-commercial family event held at Paramount Pictures on August 10, 2014. The CHNC will be prominently displayed on all promotional materials and advertising for the event.

DISCUSSION: Shawna MacClure presented for the Hollywood Arts Council. She said this is the 29th year of the event "that draws between 3,000 and 3,500 people." She described family activities and the CHNC outreach opportunity; the CHNC logo would be on the Arts Council's website and flier and space would be available at the event. Ms. MacClure said the CHNC has previously supported the event with funding between \$2,000 and \$3,000.

Board Member Kevin Hook recused himself (self-declared as ineligible to vote on this Motion due to a possible or known conflict of interest: Ms. MacClure is his wife) and left the room at this time.

Ms. MacClure said that the East Hollywood, Media District and Hollywood Hills West Neighborhood Councils are supporting the event and that the event budget is based upon "the last three years." Ms. Olaechea explained that there is no more funding available in this Fiscal Year's CHNC Budget and that funding would be available from next Fiscal Year [July 1, 2014 – June 30, 2015]'s Budget.

FUNDING MOTION PASSED by a roll call vote of the six eligible voters present with four in favor ("Yes" or "Aye") (Garate, Gohel, Olaechea and Orellana); two abstained (Bammes and Vega); one recused (Hook). *(Recusing is not the same as abstaining from voting, which is simply declining to vote.)*

Board Member Kevin Hook returned to the room at this time, making eight Board Members present (the CHNC quorum is five).

12. Update Report on Neighborhood Council Blitz - Street repairs. The first round of the Neighborhood Council Initiative, also known as Neighborhood Council Blitz (NC Blitz) called on CHNC to participate as the Bureau's eyes and ears. On June 25th, 2014, a Small Asphalt Repair truck is scheduled to be in the Central Hollywood Neighborhood Council District to perform repairs to the roadway, curbs, and sidewalks, weather permitting. NC Blitz requested CHNC to provide 15 addresses no later than June 16, 2014, to inspect and determine the need for repairs and feasibility of completing the work on the scheduled date. CHNC, with the participation of our stakeholders, provided NC Blitz, on June 16, 2014, the following 15 addresses:

1. Lexington, corner with Seward
2. 6616 - 6620 Leland Way, Los Angeles CA 90028
3. 1100 Wilcox Ave. close to intersection with Santa Monica Blvd.
4. Intersection Wilcox Ave. and Willoughby Ave.
5. Intersection of Waring and Wilcox Ave.

6. 6517 Lexington Ave., Los Angeles CA 90028
7. 6682 Selma, Los Angeles CA 90028
8. 6665 Sunset Blvd., Los Angeles CA 90028
9. 6333 W. Sunset Blvd., Los Angeles, CA 90028
10. 6605 Eleanor Ave., Los Angeles, CA 90038
11. 6650 Romaine St., Los Angeles, CA 90038
12. 6601 - 6699 Romaine St., Los Angeles, CA 90038
13. 946-956 Wilcox Ave., Los Angeles, CA 90038
14. 1037 - 1041 Wilcox Ave., Los Angeles, CA 90038
15. Intersection Wilcox Ave. and Romaine

[From the Agenda:] It was noted by Josh Kurpies, Senior Field Representative Assembly Member Richard Bloom, that Santa Monica Bl. was built in 1928 as the interstate highway Route 66. Our district area of Santa Monica Blvd. belongs to State of California.

Ms. Garate indicated that the CHNC will follow up on this at the next [July 28th] Board Meeting.

13. Treasurer's report.

Possible motions / actions on Treasurer Items as needed.

- a. Treasurer report regarding request to CHNC former Treasurer Ms. Denise DeCarlo to provide a complete reconciliation of all funds expended by the previous Board during the 2013-2014 fiscal year.

Ms. Olaechea explained that Ms. Lizzaraga requested and the previous Treasurer agreed to submit more documents to reconcile this Fiscal Year [ending June 30th] 2013-2014's funds, including for "computer products."

- b. Treasury Report: Funding Status. Remaining funds – Funding Report per information from DONE.

Ms. Olaechea indicated that the CHNC awaits a response from the previous Treasurer.

- c. Review and approval of recent transactions on the Purchase Card and Purchase Card statement.

Ms. Garate explained recent expenditures, including for a camera and equipment totaling \$732.72 in funds allocated from the Office Equipment and Supplies, and Outreach Budget categories.

- d. Checking Account update
The checking account that DONE is setting up is not ready; it was agreed to TABLE this Item.

- e. Possible creation of budget and finance Committee to work with Treasurer on maintaining Neighborhood Council accounts, funding oversight, assisting Committees with funding requests, helping to develop Neighborhood Council budgets and other tasks as needed by the Board.

It was agreed to TABLE this Item.

14. Report from the Safety Committee.

Ms. Olaechea requested and it was agreed to TABLE this Item.

15. Report from the Outreach Committee.

Mr. Vega reported that he had proposed an outreach event but that the Board did not participate because of conflict of interest concerns.

16. Report from PLUM Committee.

Mr. Gohel will update the Board on recent Committee work.

17. Discussion and possible action to vote. AT&T NEW TELECOMUNICATION FACILITY, ROOFTOP 6522 La Mirada: Scope of Work; Proposed: Installation of 9 New LTE & 3 new UMTS antennas inside of new concealment enclosures. 24 remote radio units and 4 DC surge suppressors at antenna level. 4 new cabinets on new elevated steel equipment platform supported on existing building. 2 new GPS antennas. New power. TELCO and FIBER/COAX RUNS. Presentation of project by Zoning contact Marc Myers.

Marc Myers of SureSite Consulting Group (949.637.0821; M.Myers@sure-site.com) distributed copies with diagrams and photos and presented. He said the project is “for AT&T mobility.” He said the City allows cell towers to be installed on rooftops and it “will be completely concealed . . . from the public’s view.” They “submitted an application to the City in January” and have notified “upwards of 800 people” nearby. Mr. Gohel reported that the CHNC Land Use Committee opposed the project by a three to one vote. Mr. Bammes believed the cell tower would be well-concealed. Stakeholders George Abrahams and Susan Sempers explained that some Stakeholders have health concerns about cell towers.

MOTION (by Ms. Garate, seconded by Mr. Vega): The Central Hollywood Neighborhood Council supports the application of AT&T to install a new wireless telecommunication facility on the rooftop at 6522 La Mirada.

MOTION PASSED by a roll call vote of the eight eligible voters present with five in favor (“Yes” or “Aye”) (Bammes, Garate, Hook, Jimenez and Vega); one opposed (“No” or “Nay”) (Gohel); two abstained (Olaechea and Orellana).

18. Discussion and possible action to vote. THE GRUB, 911 Seward St.: Request; a Zone Variance to allow the continued sale and dispensing of beer and wine only for on-site consumption; in conjunction with an existing 1,500 sq. ft. restaurant having hours

of operation and alcohol sales from 9am to 9pm Sunday through Wednesday and 9am to 10pm Thursday through Saturday, with seating for 51 interior and 31 outdoor dining patrons in the R2-1XL zone. Presentation by firm representative Lee Rabun.

[Stakeholder George Abrahams left the room during this Item.] Mr. Rabun said that the Variance application is to renew a five-year license and that “alcohol sales is less than six percent of the gross revenues.” He said the restaurant has up to 76-82 seats, “employs 40 people” and that “we have a total of eight parking spaces.”

MOTION (by Ms. Garate, seconded by Mr. Gohel): The Central Hollywood Neighborhood Council supports the Zone Variance renewal application of The Grub Restaurant at 911 Seward St. to allow the continued sale and dispensing of beer and wine only for on-site consumption; in conjunction with an existing 1,500 sq. ft. restaurant having hours of operation and alcohol sales from 9am to 9pm Sunday through Wednesday and 9am to 10pm Thursday through Saturday, with seating for 51 interior and 31 outdoor dining patrons in the R2-1XL zone.

MOTION PASSED by a roll call vote of the eight eligible voters present with seven in favor (“Yes” or “Aye”) (Bammes, Garate, Gohel, Hook, Jimenez, Orellana and Vega); one abstained (Olaechea).

- 19. Discussion and possible action** to vote. DOME CENTER, 6360 (6370-6398) W. SUNSET BLVD.: Present an application to Los Angeles City Planning Department. Application Type; Conditional Use Permit – Alcoholic Beverages (CUB). Requesting an expansion of the alcohol service area and modification of current entitlement conditions. Hours of operation 7am to 4 am daily. Hours of alcohol sales 10am-2am Mon-Fri, 9am-2am Sat-Sun and holidays. Project Description: Conditional use permit to allow the continued sale of alcoholic beverages in conjunction with the operation of an existing cinema complex and accompanying full-service restaurant. The business will utilize its current ABC Type #47 License. Presenting project by Brett Engstrom or a representative.

Brett Engstrom of Art Rodriguez & Associates (626.683.9777; Brett@aralicens.com) presented. He said that the CUP “is a little bit outdated . . . we’re asking for a revision of the conditions.” He requested that the Board Table the Item so that it can walk the site before voting. Ms. Meshack advised the Board to contact the City Attorney’s Office about visiting the site. Ms. Garate requested and it was agreed to TABLE this Item. Mr. Engstrom will send information to the Board.

- 20. Discussion and possible action** to vote regarding project at 1600 N. VINE ST.: Presentation by representative Brett Engstrom. Project description, continued sale of a full-line of alcohol for on-site consumption in conjunction with the operation of a 7,950 sq. ft. full service restaurant. Seat count total 197, with 113 interior seats and 84 exterior seats. Hours of operation and alcohol sales 9am to 2am daily.

Mr. Engstrom explained the project and that “the CUP expired” and there is “a new operator . . . our operation is more or less the same as what was there before . . . there’s no dance floor, no after-hours noise” and no dancing.

MOTION (by Ms. Garate, seconded by Mr. Vega): The Central Hollywood Neighborhood Council supports the application for a Conditional Use Permit for a full-line of alcohol for on-site consumption in conjunction with the operation of a 7,950 sq. ft. full service restaurant at 1600 N. Vine St.

DISCUSSION: Ms. Sempers was concerned about potential noise. Mr. Abrahams said that “the PLUM Committee recommended that no alcohol be served in the exterior portion” of the restaurant.

AMENDED MOTION (by Ms. Garate, seconded by Mr. Vega): The Central Hollywood Neighborhood Council supports the application for a Conditional Use Permit for a full-line of alcohol for on-site consumption in conjunction with the operation of a 7,950 sq. ft. full service restaurant at 1600 N. Vine St. with the condition that no alcohol be served in the exterior portion of the restaurant.

DISCUSSION: Mr. Engstrom said “it has soundproof characteristics built into the building,” the building has property owners living above the restaurant and that all entrances are “off of Vine.”

AMENDED MOTION PASSED unanimously by a roll call vote of the eight eligible voters present with all eight in favor (“Yes” or “Aye”) (Bammes, Garate, Gohel, Hook, Jimenez, Olachea, Orellana and Vega).

- 21. Discussion and possible action** to vote regarding project LA NOMADIC DIVISION, 6775 SANTA MONICA #2A: Mural proposal description. A multi-colored, abstract painted wall mural by artist. Corner of Highland Ave. and Santa Monica Blvd. Samantha Frank will present the project.

Ms. Frank was not present and there was no discussion or vote.

22. Comments by Board Members

There were no comments at this time.

23. Adjournment

MOTION to ADJOURN (by Ms. Garate, seconded by Mr. Gohel).

MOTION PASSED without any objection.

The Meeting was **ADJOURNED** at 9:13 p.m.

Minutes written by DL.