



**CENTRAL HOLLYWOOD NEIGHBORHOOD COUNCIL  
SPECIAL BOARD MEETING #1 MINUTES**

Saturday August 30, 2014, 11:00 a.m.  
Hollywood City Hall, 6501 Fountain Ave., L.A., CA 90028

CHNC (and all other) Meeting Minutes are a summary, not an exact, verbatim, word-for-word transcript of what was said at a Meeting. The only two exceptions to this are the Motions and quotes, which are words that have quotation marks (""") at the beginning and ending of a word or words. The Minutes were not, are not and are never meant to be a comprehensive record of what was said about an issue or project.

**1. Call to Order**

President Milagros Lizarraga called the Meeting to order at 11:35 am. The Pledge of Allegiance was said.

**2. Roll Call**

Roll Call was taken by Millagros Lizarraga. Five of the eight Board Members were present at the beginning of the Meeting: Punam Gohel, Kevin Hook, Milagros Lizarraga, Marcy Olaechea and Miguel Angel Orellana. Board Members absent: Irma Garate, Juan Carlos Jimenez and Peter Bammes. The CHNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is five (see <http://empowerla.org/wp-content/uploads/2012/06/Central-Hollywood-NC-Bylaws.pdf>), so the Board could take such votes. Eight Board Seats were filled (by election or appointment). One Board Seat was vacant: CHNC Board member). Also attending: zero Stakeholders and Guests.

**3. Minutes Approval**

**MOTION to TABLE** by Millagros Lizarraga, seconded by Marcy Olaechea. The Central Hollywood Neighborhood Council Tables approval of the Minutes of its August 25, 2014 Regular Board Meeting.

**MOTION to TABLE PASSED** by a hand vote / voice vote with four\_in favor / none opposed / unanimously; zero opposed/abstained.

(Board Motion Resolution Approved for items# 7, 8 and 10d and 11 from 8/25/14 Regular Board Meeting)

**4. Public Comment - None**

- 5. Discussion and possible action** to vote to ratify the CHNC's vote at its August 25, 2014 Regular Board Meeting on Item #11 and approve the revised CHNC Budget Package for Fiscal Year 2014-2015 including: 1) CHNC Self-Assessment for Fiscal Year 2013-14; 2) CHNC Strategic Plan for Fiscal Year 2014-15; 3) CHNC Outreach Survey for Fiscal Year 2014-2015; and 4) CHNC Budget for Fiscal Year 2014-15. The Board adopted on 8-25-14 revised CHNC partial budget PACKAGE for fiscal year 2014-2015. CHNC Board voted on 6-1-14 to adopt previous Board 2013-2014 budget for the fiscal year of 2014-2015.

**FUNDING MOTION** by Marcy Olaechea, seconded by Milagros Lizarraga: The Central Hollywood Neighborhood Council ratify the CHNC's vote at its August 25, 2014 Regular Board Meeting on Item #11 and approve the revised CHNC Budget Package for Fiscal Year 2014-2015 including: 1) CHNC Self-Assessment for Fiscal Year 2013-14; 2) CHNC Strategic Plan for Fiscal Year 2014-15; 3) CHNC Outreach Survey for Fiscal Year 2014-2015; and 4) CHNC Budget for Fiscal Year 2014-15. The Board adopted on 8-25-14 revised CHNC partial budget PACKAGE for fiscal year 2014-2015. CHNC Board voted on 6-1-14 to adopt previous Board 2013-2014 budget for the fiscal year of 2014-2015.

**DISCUSSION:**

**FUNDING MOTION PASSED** [CONFIRM: Yes] unanimously by a roll call vote of the four eligible voters present with 4 in favor ("Yes" or "Aye") (Gohel, Lizarraga, Olaechea and Orellana; zero opposed ("No" or "Nay") (zero abstained and 1 was ineligible (Hook).

- 6. Treasurer's report**. Possible motions / actions on Treasurer Items as needed.
- a. Review and approval of the Monthly Expenditure Report (MER) for July 2014.  
Marcy Olaechea distributed and reviewed the Monthly Expenditure Report (MER) for July 2014.

**FUNDING MOTION** (by Milagros Lizarraga, seconded by Punam Gohel The Central Hollywood Neighborhood Council approves he Monthly Expenditure Report (MER) for July 2014.

**DISCUSSION:** Marcy Olaechea stated that she had received some corrections from Amber Meshack-DONE regarding MER, but that she had a discrepancy with some of those corrections.

Milagros Lizarraga stated that she had received copy of this e-mail and that Amber Meshack had stated that it was better to present MER in time and then do necessary adjustments vs not presenting it.

**FUNDING MOTION PASSED** [CONFIRM: Yes] unanimously by a roll call vote of the four eligible voters present with 4 in favor (“Yes” or “Aye”) (Gohel, Lizarraga, Olaechea and Orellana; zero opposed (“No” or “Nay”) (zero abstained and 1 was ineligible (Hook).

7. **Discussion and possible action** to allocate funding not to exceed \$2,000.00 for professional assistance with its financial documents. Funding would be allocated from CHNC Fiscal Year 2014-2015 Budget Category 100 Operations TAC Temporary Staff, for which \$7,000 is already budgeted.

**FUNDING MOTION** (by Milagros Lizarraga, seconded by Marcy Olaechea; The Central Hollywood Neighborhood Council allocates funding not to exceed \$2,000.00 for professional assistance with its financial documents. Funding would be allocated from CHNC Fiscal Year 2014-2015 Budget Category 100 Operations TAC Temporary Staff, for which \$7,000 is already budgeted.

**DISCUSSION:**

**FUNDING MOTION PASSED** [CONFIRM: Yes] unanimously by a roll call vote of the four eligible voters present with 4 in favor (“Yes” or “Aye”) (Gohel, Lizarraga, Olaechea and Orellana; zero opposed (“No” or “Nay”) (zero abstained , and 1 was ineligible (Hook).

8. **Board Member Comments Marcy Olaechea**- Treasurer stated that she has been doing a diligent job

9. **Adjournment**

**MOTION to ADJOURN** by Milagros Lizarraga).

**MOTION PASSED** unanimously by a voice vote with 4 in favor.

Milagros Lizarraga declared and the Board agreed to **ADJOURN** the Meeting at 12:00p.m.

Milagros Lizarraga **ADJOURNED** the Meeting without any objection at 12:00p.m.

The Meeting was **ADJOURNED** at 12:00p.m.

Minutes written by DL / CHNC.