



**Approved Board of Directors Meeting Minutes  
Monday, May 23, 2011  
Hollywood City Hall, Large Conf Room  
6501 Fountain Avenue (at Wilcox), Los Angeles, CA 90028**

**1. CALL TO ORDER**

Scott Campbell called the meeting to order at 6:20 pm. Board members present: David Ambroz, David Carrera, Laurie Goldman, Scott Campbell, Grant King. Tricia LaBelle arrived at 6:25pm. Debbie Wehbe arrived later.

**2. PUBLIC COMMENT**

Scott Campbell advised of a partial CHNC Board Retreat that took place the week before today's meeting. David Carrera reported that Father Michael Mandala from Blessed Sacrament is leaving in July 2011 and suggested that a letter of thanks be written to him. Mr. Carrera also voiced his frustration regarding requests for assistance and information about CHNC business from LAPD Vice that have received no response.

**3. MINUTES REVIEW AND APPROVAL**

a. April 2011

Laurie Goldman clarified that she left the April 2011 meeting prior to the presentations on 6541 Hollywood Blvd, a property owned by her client. David Carrera advised that his motion for the Montalban Theatre referred to the rooftop closing at 11pm, and asked that this be corrected.

**4. REPORTS/COMMENTS FROM GOVERNMENT REPRESENTATIVES IN ATTENDANCE**

Nicole Carcel, Field Representative for 42<sup>nd</sup> District Assemblyman Mike Feuer, reported on a successful job fair recently held at the Womens Club of Hollywood, and provided copies of a legislative update newsletter and discussed Assemblyman Feuer's efforts regarding Assembly Bill 52, intended to regulate healthcare insurance rates. Ms. Carcel stated that her office is seeking a temporary revenue extension to help with proposed budget cuts and responded to Laurie Goldman's questions regarding mandated legislator pay suspension in the absence of a budget by stating that the Controller's office is responsible for making this decision.

Sharon Shapiro, Councilmember Tom LaBonge's Deputy for Hollywood, reported on plans to repair an unprecedented amount of pothole repairs citywide, advised that Hollywood Boulevard was recently paved curb to curb from west of LaBrea to Laurel Canyon, and asked for a prioritized list of streets that need repaving. Ms. Shapiro requested stakeholders contact her regarding bulky item pickup. Ms. Shapiro reported on plans for the upcoming 30<sup>th</sup> annual summer solstice hike, which will take place on June 21, 2011 and for the summer bike ride series. David Ambroz voiced frustration regarding the slow process of installing overnight RV parking signage; Tricia LaBelle asked Ms. Shinn to investigate health department code enforcement regarding open doors and windows in food service establishments. Lydia Milars asked about resurfacing of Sycamore, Orange and Mansfield between Santa Monica and Lexington. Ms. Shinn advised that her responsibilities as field deputy extend from Mulholland to Melrose.

Mitch O'Farrell, in Angela Motta's absence, responded to David Ambroz's question regarding renovation of the Hollywood Rec Center pool and Grant King's request for an update on the Schrader/Wilcox RFP; Laurie Goldman advised Mr. Ambroz of federal funds that can be used for the Hollywood Rec Center pool.

**5. TREASURER'S REPORT**

a. Review and Approval of recent transactions on the purchase card and purchase card statement

This information was presented to the Board at the recent retreat. The Board reviewed and approved

b. Funding Status

i. 2011 - 2012 budget information

Noel Hyun advised that the 2011-2012 Neighborhood Council budgets have been reduced by 10% (to \$40,500), and that any unallocated, unspent funds remaining after July 1, 2011 will be returned to the City of Los Angeles General Fund.

(Taken out of order)

c. Funding Requests - All requests from current fiscal year's budget MUST be able to be charged to the purchase card AND funding is contingent on getting the limit raised on the purchase card:

(Taken out of order) Debbie Wehbe provided copies of the May 23, 2011 CHNC spending report and advised that there is a total of \$19,835 remaining in unspent funds.

Scott Campbell turned the chair over to Tricia LaBelle. Mr. Campbell and Laurie Goldman left the meeting.

**Noel Hyun moved to authorize \$5000 to be put on the CHNC purchase card to pay the Friends of the Hollywood Freeway Cap Park for a computer simulation for the Hollywood Freeway Central Park; seconded by Grant King.**

**VOTE: Unanimous in favor. The motion passed.**

i. LAPD funding request. Up to \$2,800 for protective gear, 8 tactical jackets at \$39.99 each, and three tower fans at \$70 each. Possible additional items.

Scott Campbell discussed the request made by Senior Lead Officer Noni and the request made by East Hollywood NC to cover the cost of purchasing the protective gear and a request from Capt. Girmala for equipment for the Parole Team.

**Debbie Wehbe moved to authorize the expenditure of up to \$3330 plus tax for the items requested by LAPD and to authorize that \$7193.50 be moved to the CHNC purchase card; seconded by Noel Hyun.**

David Ambroz and David Carrera reiterated concerns voiced earlier regarding fruitful dialogue with LAPD. Debbie Wehbe advised that authorization from the Board is needed to move funds to the purchase card to cover these requests, the purchase of supplies, and staffing and refreshments for the next four meetings. Ms. Wehbe stated that recognition of CHNC's support of the LAPD should be acknowledged.

**VOTE: 5 in favor. Tricia LaBelle and David Ambroz abstained.**

ii. Oliver Netburn, \$500 request for AIDS/LifeCycle, benefitting the L.A. Gay & Lesbian Center, 1625 N. Schrader Boulevard, Los Angeles, CA 90028

Oliver Netburn referred to his earlier presentation to the Board regarding his participation in the AIDS/LifeCycle bike event on behalf of the L.A. Gay & Lesbian Center and requested a donation of \$500

**Laurie Goldman moved to donate \$1000 to sponsor Oliver Netburn's participation in the AIDS/LifeCycle event; seconded by Noel Hyun.**

David Ambroz advised of Oliver Netburn's volunteerism and commitment to CHNC and the Hollywood community.

**VOTE: Unanimous in favor. The motion passed.**

iii. Mansfield Garden funding request, up to \$1,000. Money for renting a roto tiller, paint, mulch and dirt, and wood for a worm house. Funding may also be used to create additional plots.

Lydia Milars discussed the May 22<sup>nd</sup> meeting of the community gardeners, advised that the garden is now 100% subscribed; a list was provided of items that could be purchased for the garden and of work that could be done. Tricia LaBelle stated that CHNC funds could be better spent on the website rather than the garden, which is supposed to be self-sufficient.

**Laurie Goldman moved to authorize the expenditure of \$1500 for the garden; seconded by David Carrera.**

Laurie Goldman suggested that support for the garden be ongoing on a monthly basis in the next year's budget. David Carrera advised his preference that sustainability should be of primary concern and called for research into what can be done to make the garden more sustainable. Ms. Milars responded to Mr. Carrera's concerns and to Scott Campbell's question regarding rototilling the common area. Ms. Milars reported that the funding request is a one-time thing. There was discussion about other, similar gardens and their costs. David Ambroz recommended that professional gardeners be given the opportunity to bid on the work to be done. Grant King stated that CHNC funds are better spent on the CHNC website. There was discussion about the work that remains to be done on the website.

**VOTE: 6 in favor; 1 abstention (Tricia LaBelle).**

iv. Landscaping and lighting project for an historic rehab of the Orchard Gables Property.

Bill Harris, Executive Director, Hollywood Community Housing Corporation, discussed the request for \$5000 to purchase outdoor uplighting, to improve security and nighttime visibility of the surrounding property.

David Ambroz stated his preference for down-lighting and asked if CHNC could have an office in the property. Bill Harris advised that they are anticipating providing office space to Housing Works, a non-profit that assists chronically homeless, mentally challenged individuals. Responding to David Carrera's question regarding when the improvements would be emplaced for which funding is being requested, Mr. Harris advised of a December 31<sup>st</sup> plan date. Tricia LaBelle referred to matching funds being offered by Council President Eric Garcetti under his Clean Quality Green program and suggested that HCHC look into qualifying for the program. Oliver Netburn asked about plans for fencing the property; Sara Asai, project manager stated that the property will be open to the street and discussed plans for enhanced security.

**Laurie Goldman moved to approve \$5000 for Orchard Gables lighting; seconded by Debbie Wehbe.**

Tricia LaBelle stated that she did not support the allocation of \$5000 to the Orchard Gables property, as did Grant King. David Ambroz spoke in favor of lighting the property. Roman Hynrizak agreed with Mr. Ambroz, but suggested that CHNC should purchase a projector.

**Grant King moved to amend the motion and reduce the amount to \$2500; seconded by Tricia LaBelle.**

**VOTE: 3 in favor (Noel Hyun, Grant King and Tricia LaBelle; 3 opposed (David Ambroz, David Carrera, Laurie Goldman); Debbie Wehbe abstained. The motion to amend did not pass.**

**VOTE: 5 in favor; 2 opposed (Grant King, Tricia LaBelle); 1 abstention (Noel Hyun).**

v. Adopt-a-median program for the next Highland median. What are our commitments, now and in the future? Who else is participating in maintenance -- the business community? the BID? primary beneficiaries of the medians in front of their establishments?

Debbie Wehbe advised that the City of Los Angeles will pay for the water if CHNC signs the maintenance and the Adopt-A-Median agreement. There was discussion about what the agreement entails.

**David Ambroz moved to provide the appropriate CHNC officer the authority to sign the agreement; seconded by Laurie Goldman.**

Scott Campbell and Debbie Wehbe responded to Oliver Netburn's question by advising that the medians are new ones proposed for Highland Avenue between Fountain and Sunset.

**VOTE: 6 in favor; 1 abstention (Tricia LaBelle). The motion passed.**

**Laurie Goldman moved to table review of the Quarterly Reports; seconded by Grant King.**

**VOTE: Unanimous in favor. The motion passed.**

## **6. PRESENTATIONS/ITEMS FOR DISCUSSION**

- a. Mitch O'Farrell. Presentation on the status of Hollywood Blvd 'characters' advised of the formation and efforts of the Hollywood Community Impact Team to substantiate complaints made by visitors to Hollywood Blvd.

Mitch O'Farrell advised of complaints received and discussed efforts to reduce the sometimes aggressive behavior of street vendors and characters, stated that he would continue to work to control sidewalk blockages and explained what is planned for the Summer Sidewalk program intended to enhance public safety and quality of life in Hollywood.

Tricia LaBelle advised of violations of the ordinance regarding public urination. David Ambroz stated that he preferred to see enforcement extend beyond Hollywood Blvd. Mr. Ambroz asked if an Administrative Code Enforcement presentation similar to that presented to the East Hollywood Neighborhood Council can be made to CHNC. Lydia Milars reported that transients congregated on Hollywood Boulevard shortly before the Academy Award ceremony. Oliver Netburn suggested appointing a CHNC board member or stakeholder to act as a community liaison to the Summer Sidewalk program. Mitch O'Farrell advised that this could be done and that the primary focus of the program is the Hollywood Walk of Fame area.

- b. The Bureau of Sanitation will share how the Clean Water (Wastewater) Program is working for us, discuss how they hope to do more, and receive our input and comments. There is a 10 year plan to repair our sewer infrastructure and many other goals, including creating green jobs.

Lisa Mowry, Financial Manager for the Bureau of Sanitation's Clean Water Program, carefully discussed the need for repairs and updating of the sewer infrastructure. Ms. Mowry responded to David Ambroz's question regarding comparing homeowner vs. renter sewer service charges and to a stakeholder's question regarding a program that will provide assistance to homeowners that want to switch their homes from septic tank usage. Roman Hrynizak stated his appreciation of the presentation. Ms. Mowry responded to Lydia Milars' question regarding a solution proposed for sewer drain covers, by discussing efforts being made to keep pollution levels down. Oliver Netburn commented that innovative projects like Clean Streets keep long-term costs down and called for participation from the Bureau of Sanitation and other City agencies.

- c. Hollywood Freeway Central Park - Seeking support for the Park's Prop 84 application.

Tabled.

## **7. COMMITTEE REPORTS/PRESENTATIONS**

- a. Standing Committees

- i. Planning Committee

1. Les Deux / Sadie's. 1638 Las Palmas: ZA-1995-282-CUB-CUX-PA *David Carrera moved to suggest that the CHNC Board send a letter regarding the past history of this venue that identifies the CUP conditions that were either violated or were not successful in controlling interactions between this venue and the community and that encourages the ZA to provide appropriately strong conditions so that problems do not continue with the current and future operation. Those conditions: #6 (quarterly gross sales), #10 (live entertainment, dancing, and amplified music shall not be allowed audible beyond that part of the premises over which the license has control); #11 (ABC license shall not be exchanged nor shall the premises be operated as a public premises); #12 (at no time shall any form of membership card be a prerequisite for admission to the restaurant at large or to any subportion of the restaurant or be private); #15 (premises shall be maintained as a bona fide restaurant); #16 (furnish the premises with tables and chairs at which food may be consumed and have cutlery, condiments and other eating utensils); #17 (inform customers that the primary business of this establishment is the sale of food); #21 (the applicant shall not sublet the premises to promoters for nightclub activity); #26 (the dance area shall be limited to a maximum of 200 square feet*

*and the bar/lounge area shall not exceed 935 square feet); #27 (there shall be no public advertising for any musical entertainment at this site); #32 (any future operator or owner for this site must file a new plan approval); #34 (any private party rental use shall be required to be shown, signed for and follow all conditions of this grant); seconded by Scott Campbell.*

*Oliver Netburn stated that the original approval was for 357 people, not 357 seats. Michael Gonzalez spoke in favor of providing for 357 seats and referred to the 2005 Zoning Administrator's Interpretation. Scott Campbell discussed violations of occupancy restrictions that occurred at this site. Mr. Netburn referred to 1224.W.1 which states that plan approval is not permitted for an expansion of an existing use that increases use over 20%. Mr. Campbell stated his preference that the more restrictive condition be enforced. Responding to Mr. Netburn's question, David Carrera reiterated his preference that there be no live music and no dancing. Mr. Netburn repeated his suggestion that there be fixed tables. Mr. Netburn suggested that the letter to the Zoning Administrator request that a floor plan be approved that is not conducive to the alteration and use of a dance floor/night club environment. David Carrera and Scott Campbell agreed to include this condition.*

*VOTE: Unanimous in favor. The motion passed.*

David Carrera summarized a presentation made regarding the proposed restaurant operation and suggested that a letter from the CHNC Board and CHNC presence at the upcoming ZA hearing.

**David Carrera moved to accept the PLUM Committee's recommendation and clarified the conditions that the CHNC Board send a letter regarding the past history of this venue that identifies the CUP conditions that were either violated or were not successful in controlling interactions between this venue and the community and that encourages the ZA to provide appropriately strong conditions so that problems do not continue with the current and future operation. Those conditions: #6 (quarterly gross sales), #10 (live entertainment, dancing, and amplified music shall not be allowed audible beyond that part of the premises over which the license has control); #11 (ABC license shall not be exchanged, nor shall the premises be operated as a public premises); #12 (at no time shall any form of membership card be a prerequisite for admission to the restaurant at large or to any subportion of the restaurant or be private); #15 (premises shall be maintained as a bona fide restaurant); #16 (furnish the premises with tables and chairs at which food may be consumed and have cutlery, condiments and other eating utensils); #17 (inform customers that the primary business of this establishment is the sale of food); #21 (the applicant shall not sublet the premises for special events—any event that happens weekly, monthly, annually, or requires advertising to demonstrate a change in the mode and character of the normal restaurant function); #26 (the dance area shall be limited to a maximum of 200 square feet and the bar/lounge area shall not exceed 935 square feet); #27 (there shall be no public advertising for any musical entertainment at this site); #32 (any future operator or owner for this site must file a new plan approval); #34 (any private party rental use shall be required to be shown, signed for and follow all conditions of this grant); seconded by Grant King.**

**David Carrera amended his motion to limit the number of special events to 24 and to not allow dancing; Grant King agreed with the amendments.**

A stakeholder referred to trash left by all the clubs after the weekend especially along the Selma corridor; Lydia Milars questioned setting a limit on the number of special events the restaurant can hold. There was discussion about appropriate limits that can be set.

Tricia LaBelle left the meeting.

**VOTE: Unanimous in favor. The motion passed.**

2. Trader Joe's. 1600 N. Vine: ZA-2009-1272-PAB-PA1. *Oliver Netburn moved to recommend that the CHNC approve the plan approval for the Trader Joe's at 1600 North Vine Street with the added condition that condition #16 be modified so as to remove the requirement of a licensed security guard by placing the responsibility of the maintenance, loitering, rowdiness to the Trader Joe's operator; seconded by Scott Campbell.*  
*VOTE: Unanimous in favor. The motion passed.*

David Carrera reported that the presentation is being made as a result of Trader Joe's agreeing to return for a one-year plan approval, and that a request has been made to lift the requirement for the store to employ a licensed security guard.

**David Carrera moved to approve the PLUM Committee recommendation; seconded by Debbie Wehbe.**

**VOTE: 5 in favor; David Ambrose opposed.**

- d. Ad Hoc Committees
  - i. Hollywood Community plan ad hoc committee.

Laurie Goldman provided an update on the work done regarding the draft EIR to date, presented copies of a letter written by the ad hoc committee and asked for authorization from the Board to adopt the letter for distribution prior to the June 2, 2011 due date,

**Laurie Goldman moved to accept the draft letter, allowing Ms. Goldman to make minor changes in grammar prior to Scott Campbell's signature, and to be mailed out by May 27, 2011; seconded by Noel Hyun.**

**VOTE: Unanimous in favor; the motion passed.**

## **8. ADJOURNMENT**

The meeting adjourned.