



**Board of Directors Meeting  
Monday, March 28, 2011  
Hollywood City Hall, Large Conf Room  
6501 Fountain Avenue (at Wilcox), Los Angeles, CA 90028**

**1. CALL TO ORDER**

Scott Campbell called the meeting to order at 6:20 pm. Board members present: David Ambroz, David Carrera, Laurie Goldman, Noel Hyun, Grant King, Tricia LaBelle and Scott Campbell. Alwin Sumirat's absence was excused.

**2. PUBLIC COMMENT**

Lydia Gutierrez, candidate for Seat 5 of the Los Angeles Community College Board, discussed her mission and goals, listed her qualifications for the job and asked for support from stakeholders.

Oliver Netburn reported that he will be participating in a seven-day bike ride representing the Gay and Lesbian Center, and asked for contributions and support from stakeholders.

Kim Worth asked for assistance and support identifying vacant lots in his area appropriate to creating gardens, to improve the soil and grow food locally. Scott Campbell advised that the Mansfield Community Garden may have plots available and directed Mr. Worth's attention to work being done by the CHNC Beautification Committee.

**3. MINUTES REVIEW AND APPROVAL**

A. February 2011

The Board accepted the February 2011 Minutes as presented.

**4. REPORTS/COMMENTS FROM GOVERNMENT REPRESENTATIVES**

There were no government representatives present.

**5. TREASURER'S REPORT**

A. Review and Approval of recent transactions on the purchase card and purchase card statement.

Debbie Wehbe provided copies of the spending report dated March 21, 2011. The purchase card expenditures from February to March will be reviewed at the next meeting.

**David Ambroz moved to approve the spending report for March 21, 2011; seconded by Laurie Goldman.**

**VOTE: Unanimous in favor. The motion passed.**

B. Funding Status

Debbie Wehbe provided copies of a report that summarized expenditures, as well as a report of previously-approved allocations. There was discussion about an allocation made in October 2010 for the Hollywood Central Park. Ms. Wehbe advised that a demand warrant must be processed for that allocation and that the deadline for submission of demand warrants is April 15, 2011. There was discussion about rollover funding for a request from the PATH Hero Project that has not been addressed by the applicant. Scott Campbell called for a board member to reach out to PATH. Mr. Campbell acknowledged that if PATH does not follow through the rollover funds will be lost. There was discussion about new due diligence rules set by DONE for Neighborhood Purpose Grants (NPGs); that discussion will be continued at the upcoming CHNC Board retreat. Scott Campbell stated the request from Vine Street Elementary School will be discussed at the retreat as well. Ms. Wehbe provided copies of a summary that indicated funds currently available. Ms. Wehbe advised that a total of \$24,547.69 in unspent

funds remains (\$4395.07 in Category 100—Operations, \$6700.00 in Category 200—Outreach, \$10,222.61 in Category 300—Community Improvement, and \$3230.01 in Category 400—Neighborhood Purpose Grants).

Laurie Goldman advised that Gracie Lieu will provide a funding template that will be published May 1<sup>st</sup>. Debbie Wehbe requested that the Board set a process to track information and clarify the funding process; Scott Campbell stated that this will be done at the upcoming Board retreat and requested that consideration of any funding requests recently received be postponed until after the retreat.

## **6. FUNDING REQUESTS**

Hollywood Recreation Center – Youth Baseball Uniforms Request for up to \$4,500

Steve Finley, Director, Hollywood Recreation Center, provided pictures of various programs the Recreation Center offers to community youth and discussed successes the various programs have had. Mr. Finley then explained how the funds being requested will be spent to purchase trophies, uniforms, equipment, and t-shirts and contribute to staff salaries.

**Laurie Goldman moved that the CHNC Board approve a Neighborhood Purposes Grant for up to \$4500 for the Hollywood Rec Center programs; seconded by Grant King.**

David Ambroz stated that bids should be obtained from Los Angeles vendors for trophies and uniforms. There was discussion about whether this is an appropriate action. Mr. Ambroz stated that a report should be provided about how the money is used.

**VOTE: 6 in favor; 1 abstention. The motion passed.**

**Debbie Wehbe moved to reallocate \$350 from the funds set aside for the Theater West line item to the Youth Programs budget line; seconded by Laurie Goldman,**

**VOTE: 6 in favor; 1 abstention. The motion passed**

## **7. PRESENTATIONS/ITEMS FOR DISCUSSION/POSSIBLE MOTION ON EACH:**

- A. Kings Colleges, Cassil Place, Kings Colleges are looking for host homes for international students attending their English Language programs. Programs vary in length.

Holly McKee-Clark discussed the need for host families for international students that come here to hone their English language skills. Scott Campbell clarified that a broad spectrum of hosts is being sought. Ms. McKee responded to questions from Craig DeSilva regarding how the students are screened; a stakeholder asked if bonding is provided. Debbie Wehbe asked how long the program has been in operation, and was told that the UK program has existed since the 1950s, but the pilot US program opens in Los Angeles as of April 2011.

- B. Posting Sites For CHNC Agendas

Debbie Wehbe reported that Laurie Goldman advised that the Hollywood Chamber of Commerce is willing to provide space for posing CHNC agendas; Ms. Wehbe advised that the Little Red Schoolhouse is no longer a viable posting site. Ms. Wehbe also suggested the Hollywood Rec Center should be used. This issue will be discussed further at the upcoming CHNC Board Retreat.

## **8. COMMITTEE REPORTS/PRESENTATIONS**

- A. Standing Committees
- i. Public Safety Committee
    - a. Letter regarding Craig DeSilva's Public Safety activities

(Taken out of order) Scott Campbell explained that Craig DeSilva had requested authorization to send out a letter to stakeholder regarding public safety/beautification items. Mr. DeSilva stated that there has been a reduction in crime statistics in the Hollywood area, suggested that alternate means of advertising the Los Angeles 311 program is needed, stated that tagger gangs are coming from Hollywood High School and that outreach should be made to the school principal, and suggested contacting area apartment managers to stress beautification issues. Scott Campbell summed up the concerns Mr. DeSilva voiced, read for the record the letter submitted by Mr. DeSilva for CHNC authorization and read a letter written by Laurie Goldman to address the issues raised in Mr. DeSilva's letter. Mr. DeSilva objected to the rewritten letter because the unauthorized letter he wrote "got results". There was discussion about appropriate actions and what is required for communication purported to be authorized by CHNC. Support for Mr. DeSilva's actions was voiced by a stakeholder; Lydia Milars suggested that neighborhood representatives should be designated to walk the areas. This issue will be discussed further at the CHNC Board Retreat.

b. CPAB

Tricia LaBelle voiced her strong concerns regarding statements made reporting reduction in crime in the Hollywood area.

c. LAPD meeting report –

Laurie Goldman stated that an increase in crime statistics was reported in the Cahuenga Corridor from June 1, 2010 to March 2011 and that Captain Grimala advised that, because the LAPD is overwhelmed with special events on Cahuenga, rules for promoters of special events are being proposed using the West Hollywood model. Ms. Goldman referred to Sgt. Wang's suggestion that CHNC and other NCs to consider including a CUP condition requiring clubs to have a notebook at the ready containing specific information. Tricia LaBelle stated oversaturation of clubs is the primary problem in the area.

ii. Beautification Committee

David Ambroz provided an update on preferential parking district from Highland to Hudson to deal with RVs, partiers and valet parking, and a ban on overnight parking; Mr. Ambroz reported on outreach to Bankcroft School. Mr. Ambroz advised that the BID is willing to support an additional three trashcan locations, but that no property owners support placing a dog waste station on their properties. Grant King reported that he is waiting to meet with CRA regarding beautification efforts around the Hollywood City Hall. Pop-up parks were discussed at the last Beautification Committee meeting. Mr. Ambroz reported that the Beautification Committee will meet again on April 2, 2011. Mr. Ambroz stated that the next project he would like his committee to tackle is replacing trees in the area, and called for a stakeholder to champion the tree project.

Debbie Wehbe expressed surprise that no property owner has expressed willingness to allow dog waste stations. Tricia LaBelle suggested that businesses or developers that allow dogs on the property should be required to provide space for a dog waste station. Responding to Craig DeSilva's question, David Ambroz discussed how locations for the trash containers within the BID were determined. Mr. Ambroz stated his intent to present this program to the Sunset BID next. Lydia Milars asked if residents can be encouraged to adopt a trash container. Mr. Ambroz suggested that Ms. Milars can champion such an effort. Debbie Wehbe stated that Street Services will place a mesh trash container if the resident will take responsibility for maintenance.

iii. Mansfield Garden

Debbie Wehbe provided an update on the Mansfield Garden, stated that there is a need for a new Garden Coordinator because the current gardener has had to move to San Diego because of her job. Ms. Wehbe advised that Lydia Milars has expressed willingness to take on the responsibility at a third of the cost previously paid, and reported that additional plot space may be needed.

iv. Mansfield Garden Coordinator confirmation

**Laurie Goldman moved to confirm Lydia Milars as the new Mansfield Garden Coordinator; seconded by Noel Hyun.**

**VOTE: Unanimous in favor.**

iv. Planning Committee

- a. LADWP Payment & Community Center – Authorize change in our support from a zone change to a variance request

**David Carrera moved to authorize a change in support for a zone change to support a variance request for the LADWP; Payment and Community Center; seconded by Laurie Goldman.**

Oliver Netburn and David Carrera clarified that the action to be taken is warranted because of a possible conflict with the City of Los Angeles General Plan.

**VOTE: 6 in favor; 1 abstention.**

b. Hemingway's

Laurie Goldman advised that her client (on other projects) is the owner of Hemingway's and stated that there was no conflict of interest.

*Brandon Finch, EPG representative, summarized the reason his client (a new operator) is requesting CHNC support of the application for a renewal of a CUP for a Type 48 license for an existing 10,331 square foot night club/bar/lounge at the former Club Ivar and responded to questions raised by David Carrera regarding the seating, as well as the splitting of the downstairs area into Hemingways and Roxbury (different concepts and separate entrances). Mr. Finch stated that there would be no problem with adding the CHNC-required condition regarding appearing before CHNC upon change of ownership.*

*Oliver Netburn moved to recommend that the CHNC Board support the renewal of a Conditional Use permit for Hemingways with the condition that the operation is not to exceed 379 seats and a condition requiring a Plan Approval upon change of ownership; seconded by David Carrera.  
VOTE: Unanimous in favor. The motion passed.*

David Carrera summarized the conditions under which the PLUM Committee recommended support of the CUP renewal request.

Brandon Finch reported that the Council office had advised that support from the CHNC Board be sought. There was discussion about occupancy limits (not applicable in this instance) and seating capacity limit and what agency has control over minimum seating. Noel Hyun pointed out that this is not a new CUP.

**David Ambroz moved to approve the PLUM Committee recommendation; seconded by Laurie Goldman.**

**VOTE: 6 in favor; 1 abstention.**

- c. Continuation from February 28, 2011—Possible Motion for Reconsideration: SoCal Recycling Center

*Prior Motion from January 2011 PLUM Meeting: Oliver Netburn moved to recommend that the CHNC support the recycling buy-back center at 861 North Vine Street/832 Lillian Way conditioned upon the creation of a 5 foot landscape buffer filled to the ground (including a minimum of 2 (two) 24-inch box trees along the western property line for the length of the recycling buy-back center, and that there be appropriate provision for security, that parking spaces to be used by the recycling center and by CVS be acknowledged, that plan approval, rather than expiration, be obtained within 2 to 3 years, or upon change of ownership. Hours of operation will be 8am to 5pm Monday through Saturday. Fencing, to the extent possible, should be installed; seconded by Scott Campbell. VOTE: Unanimous in favor.*

*Prior Motion from January 2011 Board Meeting: David Carrera moved to approve the PLUM Committee recommendation and to require that Armand Abramian return to CHNC every six months; seconded by Laurie Goldman. VOTE: 5 in favor; 1 opposed; 1 abstention. The motion passed.*

*New information from neighbors of the CVS.*

*Motion from February 2011 Board Meeting: David Carrera moved to reconsider the original motion to support SoCal Recycling Center; seconded by David Ambroz.  
David Carrera and David Ambroz agreed to withdraw their motion.  
Motion from February 2011 Board Meeting: David Carrera moved to refer the issue to the PLUM Committee to consider more vigorous CUP conditions; seconded by Laurie Goldman.  
VOTE: 4 in favor; 1 abstention; 1 against.*

*Motion #1 from March 2011 PLUM: Oliver Netburn moved to recommend that the CHNC Board require the following conditions of approval: Installation of 3 4x4x4 planter boxes to be planted with evergreen trees in each one; painting of the structure be brown or dark green paint; 1 year plan approval; signage identifying the operator's name and telephone, hours of operation and a notice that no material be left outside when the facility is closed to be readable from the sidewalk and from the parking lot, hours of operation Monday through Saturday, 8am to 5pm, and a donation made to the BID per quarter sufficient to purchase a trash container; seconded by David Carrera.*

*There was discussion of how the area should be kept clean (that power washing is not the best alternative to accomplish this), security, and limiting the hours of operation.  
VOTE: Oliver Netburn in favor, David Carrera opposed. The motion did not pass.*

*Motion #2 from March 2011 PLUM: David Carrera moved to recommend that the CHNC Board require the following conditions of approval: Installation of 3 4x4x4 planter boxes to be planted with evergreen trees in each one; painting of the structure be brown or dark green paint; 1 year plan approval; signage identifying the operator's name and telephone, hours of operation and a notice that no material be left outside when the facility is closed to be readable from the sidewalk and from the parking lot, a donation made to the BID per quarter sufficient to purchase a trash container, hours of operation, Monday, Tuesday, Wednesday, Saturday, 8am to 5 pm and requiring that there be a ban on shopping carts; seconded by Oliver Netburn.  
VOTE: Oliver Netburn opposed, David Carrera in favor. The motion did not pass.*

*David Carrera stated his preference that a letter from CHNC be written reflecting the controversy that has arisen and the community's reaction.*

David Carrera summarized the five appearances made by Armond Abramian regarding this issue and reported that CVS has terminated the recycling center's lease. Mr. Abramian stated that he is still seeking CHNC support either for this site or for another site.

An attorney present to represent CVS advised that CVS is not currently in negotiation with the recycling center. David Ambroz responded to Laurie Goldman's question by stating that CVS does not own the property but had a 50 year commitment. Scott Campbell summarized the controversy that has arisen in the neighborhood.

**Noel Hyun moved to reconsider; seconded by David Ambroz.**

There was considerable discussion about the appropriate action the CHNC Board should take. David Carrera advised that the PLUM Committee came close to a decision, but that effort was unsuccessful because there was an even number of committee members present for that meeting. Laurie Goldman stated that no new information was provided at the February 2011 CHNC Board meeting that warranted further action.

**VOTE: 5 in favor of reconsideration; 1 abstention.**

**Laurie Goldman moved to postpone further discussion of this issue to the April 2011 CHNC Board meeting; seconded by Noel Hyun.**

**VOTE: 5 in favor; 1 abstention.**

d. Modified Parking Requirement District

*Oliver Netburn explained that his intent was to make the community aware that this issue is being considered by the City to offer eight options that include change of use parking standards, use of a new Parking Reduction Permit, off-site parking within 1500 feet, decreased parking requirements, increased parking requirements, commercial parking*

*credits, universal valet, and municipal garage proximity relief. Tricia LaBelle explained how the universal valet concept is being implemented on Third Street and stated her support of the proposed changes. Support was stated for automatic provision of preferential parking for all residential areas. Lucille Saunders suggested that a system be put into place requiring periodic review.*  
*Oliver Netburn moved to recommend that the CHNC Board consider the modified parking district requirement and alternatives that are appropriate to the Hollywood area; seconded by David Carrera. VOTE: Unanimous in favor.*

d. Bicycle Parking Requirements

*Oliver Netburn explained the advantage of requiring bicycle parking at multi-family developments. The proposed ordinance will increase the levels of bicycling required under the current code for new developments; Mr. Netburn suggested that the increase be from 2.5% to 10% per 100 parking spaces.*  
*Oliver Netburn moved to recommend that the CHNC Board support increasing the number of required bicycle parking spaces; seconded by David Carrera.*  
*VOTE: Unanimous in favor.*

**Noel Hyun moved that the CHNC Board support the PLUM Committee recommendation to increase the number of required bicycle parking spaces in multi-family developments from 2% to 10% per 100 parking spaces; seconded by Debbie Wehbe.**

**VOTE: Unanimous in favor.**

B. Ad Hoc Committees

i. Hollywood Community plan ad hoc committee

Laurie Goldman advised that the committee has assigned tasks for analysis of the DEIR and will meet to discuss those comments on April 14, 2011 with plans to put together a memo for the CHNC Board to consider at its April 2011 meeting. Comments must be presented to the Planning Department by May 3, 2011.

ii. Bylaws Revisions

(Taken out of order) Laurie Goldman presented the revisions proposed for the CHNC Bylaws and explained the differences between the DONE-supplied Bylaws template and the current CHNC Bylaws in detail, noted the City Attorney's analysis provided, and reported that there is an April 5, 2011 deadline for submitting Bylaws changes to DONE. Ms. Goldman stated that any changes to the DONE template will be considered at a subsequent Board meeting. Ms. Goldman then discussed the choices available to CHNC within the constraints of the template, point by point. Recommendations made from the options available include:

Article V

- Section 3: Official Actions—simple majority including abstentions;
- Section 4: Terms and Term Limits—2 four-year terms beginning in 2012.
- Section 6: Vacancies—filled by the board;
- Section 7: Absences—a board member that misses 3 regularly scheduled consecutive NC meetings or optionally 5 total meetings during any 12 months will be automatically removed from the board.
- Section 9: Removal of Governing Board members—A board member may be removed from office by a written petition of 100 valid stakeholders and a vote by two-thirds majority of attending board members.
  - P. 8: Removal for Cause requires five board member petition signatures and a vote by two-thirds majority of attending board members.
  - Resignation—requires approval by a vote by a majority of attending board members.
- Section 11: Community Outreach—mandatory.

Article VI

- Section 2: (P. 9) Amendment to approve the addition of a Recording Secretary will be done at the next CHNC Board meeting.
- Section 3: Officer positions are held for 2 years.
- Section 4: Officers shall serve 2 year terms.

Article V

Section 1: Standing Committees—Executive Committee; Budget and Finance Committee; Outreach and Communications Committee; Planning and Land Use Committee; Elections Committee; Beautification Committee; Public Safety Committee.

Section 3: c. Committee appointment—All Committee Chairs shall be appointed by the President and confirmed by the board.

Article VII

Laurie Goldman drew the Board's attention to Section 4: Reconsideration.

Article X

Section 6: Other Election Related Language—not applicable because there is none.

Article XII

The Council shall use Rosenberg's rules of order

Article XIII

Section D: Bylaws amendments require a simple majority vote of the Board members present

**Laurie Goldman moved to accept the Central Hollywood Neighborhood Council Bylaws dated March 2011 as presented; seconded by Debbie Wehbe.**

David Ambroz explained why he did not support term limits. Noel Hyun stated that there was not a lot of interest from stakeholders who could serve on the Board. Debbie Wehbe suggested that term limits for Board Officers should be set, as a compromise. Scott Campbell called for opinions from stakeholders supporting term limits being set. There were none. David Carrera and Tricial La Belle spoke in favor of not setting term limits.

David Ambroz asked for a revision to remove terms limits; Laurie Goldman and Debbie Wehbe agreed to the revision.

Use of Rosenberg's Rules of Order was discussed at the request of David Carrera.

David Ambroz asked for clarification of what Bylaws are in effect at the current meeting; Laurie Goldman explained that the current Bylaws hold until DONE approves any revisions..

At Scott Campbell's request, stakeholders were invited to participate in the discussion. Roman Hyrnizak supported the term limit for board officers. Mr. Campbell responded to Mr. Hyrnizak's comment regarding board member selection.

A stakeholder, who identified himself only representing Gov360.org, supported the removal of term limits for board members.

**VOTE: Unanimous in favor. The motion passed.**

iii. Eric Garcetti's Los Angeles Neighborhood Dreams (LAND) Initiative –

Laurie Goldman reported that issues discussed at Council President Garcetti's 2nd LAND Initiative meeting included: diagonal crossing at Hollywood and Highland, Cahuenga and Hollywood, and Vine and Hollywood; left and right turn arrows, sidewalk repair on Selma from Vine to Gower, and other issues.

**9. COMMENTS BY BOARD MEMBERS ON ITEMS NOT ON THE AGENDA**

(Taken out of order) Debbie Wehbe provided a copy of a letter presenting a Monterey Park resident's opinion regarding why Angelenos should not be taxed to help politicians run for office. Ms. Wehbe provided copies of two determination letters to David Carrera for 1600 North Argyle and the Guinness Museum's signage, as well as correspondence regarding CUP renewal requests for Mel's Diner and the Hollywood Museum and new CUP requests, for a sushi restaurant to be located in the 1300 block of Highland and for the Montalban Theater. Ms. Wehbe advised that the Montalban Theater would like to be allowed to serve beer and wine, with dancing and live entertainment.

Debbie Wehbe advised that a letter from LAPD had been received acknowledging the printer CHNC recently donated.

David Carrera advised that the most recent PLUM agenda was not posted on the CHNC website.

Noel Hyun provided a brief update on budget issues and advised that the City of Los Angeles has come to agreement with unions. A meeting will take place next week with Budget and Finance committee; Ms. Hyun called for input from stakeholders.

**10. ADJOURNMENT**

The meeting was adjourned at 10:10pm