



CHNC REGULAR BOARD MEETING
Monday, May 26, 2014 - Starting by 6:00 pm
Hollywood City Hall, Large Conf Room
6501 Fountain Avenue (at Wilcox), Los Angeles, CA 90028

1. CALL TO ORDER

Milagros Lizarraga called the meeting to order at 6:10pm.

2. ROLL CALL

Linda Lee called the roll. Board members present: Emilio Vega, JuanCarlos Jimenez, Milagros Lizarraga, Irma Garate, and Marcy Olaechea.

3. APPROVAL OF CHNC BOARD MEETING MINUTES FROM APRIL 28, 2014

Marcy Olaechea moved to approve the Minutes for the April 28, 2014 CHNC Board meeting; seconded by Juan Carlos Jimenez.

VOTE: Unanimous in favor. The motion passed.

4. DISCUSSION AND POSSIBLE ACTION FILLING FOUR (4) VACANCIES ON THE BOARD PURSUANT TO ARTICLE V, section 6 of the CHNC Bylaws.

A. Public comment

Don Hunt spoke in favor of Sallie Higgins as a candidate for the CHNC board.

B. Three (3) minute presentation

a. Miguel Angel Orellana (taken out of order)

Miguel Angel Orellana discussed his interest in serving as a CHNC Board member.

b. Peter Bammes

Peter Bammes discussed his candidacy and goals that he feels CHNC should strive to achieve.

c. Alida Turner (taken out of order)

Alida Turner provided her insights and discussed what she can bring to bear as a CHNC Board member.

d. Punam Gohel

Punam Gohel discussed his candidacy and goals CHNC and its constituents should achieve.

e. Lazaro Aguero (taken out of order)

Lazaro Aguero listed his qualifications and interest in the Hollywood community and serving on the CHNC Board.

f. Sallie Higgins

Sallie Higgins referred to her commitment to the Hollywood community and discussed her well-practiced skills and activities as a community activist.

g. Madeleine Martir

Madelein Martir discussed her candidacy and activities she pursues in the community for the common good.

Jay Handal provided a concise definition of stakeholderhood and asked if the CHNC Board has verified candidacy. Mr. Handal warned that a challenge could be filed if candidates that are not qualified are appointed to the Board. There was discussion about appropriate action to take given the requirement to verify candidacy, since not all candidates were able to provide verification. The Board decided to fill only two of the four vacancies at the current meeting, in order to provide ample opportunity for the remaining candidates to provide verification.

C. CHNC Board has the option to present same questions to all candidates to equally respond in one minute.

The candidates were each asked for documentation of status as a CHNC stakeholder; three applicants were able to provide documentation: Peter Bammes, Punam Gohel, and Alida Turner. By consensus, the Board agreed to fill two Board seats at the current meeting and to fill the remaining two seats at the next Board meeting.

D. Each board member will designate up to 2 applicants

Marcy Olaechea nominated Peter Bammes and Alida Turner. Irma Garata chose Peter Bammes and Punam Gohel. JuanCarlos Jimenez chose Peter Bammes and Punam Gohel. Emilio Vega chose Peter Bammes and Punam Gohel. Milagros Lizarraga chose Peter Bammes and Punam Gohel.

E. Two candidates with the majority of votes will be the new CHNC Board members.

The Board vote: 5 for Peter Bammes; 4 for Punam Gohel; 1 for Alida Turner.

F. Four new CHNC Board Members will be seated and will take oath.

Milagros Lizarraga administered the Neighborhood Council Board Member oath to Peter Bammes and Puman Gohel. Nominees Punam Gohel and Peter Bammes were seated.

G. All new board members will be able to vote in any issue but funding issue

Emilio Vega left the meeting at 6:55pm.

5. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Robert Yorgason stated that the former CHNC Board agreed in March 2014 to provide a letter Mr. Yorgason requested regarding the LAUSD Common Core program, and stated that has not been done. At the advice of Jay Handal, the CHNC Board agreed to review the Minutes for the March 2014 CHNC meeting and to follow up on the agreed-upon action.

Robert Yorgason referred to the grievance process. Mr. Yorgason was informed that a grievance must be filed prior to a grievance committee being appointed.

Barbara Witkin, Area F Chair of Hollywood Hills West NC, introduced herself and provided her contact information to the CHNC Board.

Valerie Keegan, representing the Community Police Activities Board (CPAB), discussed the planned June 24, 2014 Emergency Preparedness Expo that will take place from 6:30pm to 8:30pm at Hollywood City Hall.

Kerry Morrison, representing the Sunset and Vine Business Improvement District (BID) referred to trees recently planted along Vine Street, 21 of which were almost immediately vandalized, and asked for assistance identifying who damaged the trees. Anyone that can help identify the vandals can contact Ms. Morrison at 323-463-6767.

(Taken out of order) There was discussion regarding provision of current information on the CHNC website. Milagros Lizarraga stated that information on the CHNC website will be brought current, especially with regard to Minutes for past meetings and committee appointments made at this meeting.

6. DISCUSSION AND POSSIBLE ACTION TO DESIGNATE CHNC CHAIR OF COMMITTEES, INCLUDE BUT NOT LIMITED: PLUM, OUTREACH, SAFETY, BEAUTIFICATION, BYLAWS; AND CALL FOR MEMBERS.

Peter Bammes suggested postponing this action until the next CHNC Board meeting.

Three Board members indicated interest in chairing the PLUM Committee (Peter Bammes, Irma Garate and Punam Gohel); each was given the opportunity to state their qualifications and interests.

Peter Bammes withdrew his name.

The Board unanimously confirmed the appointment of Irma Garate and Punam Gohel as co-chairs of the PLUM Committee.

JuanCarlos Jimenez moved to postpone appointment of the other committee Chairs until the next CHNC Board meeting; seconded by Marcy Olaechea.

VOTE: Unanimous in favor.

JuanCarlos Jimenez moved to reconsider the appointment of any other Committee Chairs; seconded by Irma Garate.

VOTE: Unanimous in favor

Milagros Lizarraga moved to appoint Emilio Vega as Outreach Chair; seconded by Punam Gohel.

VOTE: Unanimous in favor

JuanCarlos Jimenez moved to postpone appointment of the other Committee Chairs until the next CHNC Board meeting; seconded by Peter Bammes.

Juan Carlos Jimenez withdrew his motion to postpone.

Milagros Lizarraga moved to appoint Marcy Olaechea as Public Safety Committee Chair; seconded by Irma Garate.

VOTE: Unanimous in favor. The motion passed.

JuanCarlos Jimenez moved to postpone appointment of the other Committee Chairs until the next CHNC Board meeting; seconded by Marcy Olaechea.

VOTE: Unanimous in favor. The motion passed.

7. NEIGHBORHOOD COUNCIL BUDGET ADVOCATE WHITE PAPER: PRESENTATION BY THE NEIGHBORHOOD COUNCIL BUDGET ADVOCATES

Linda Lee provided copies of the Neighborhood Council Budget Advocate (NCBA) white paper and briefly discussed the group, its function, the paper's recommendations, and asked for support from CHNC in the form of a Community Impact Statement (CIS) for Council File 14-0600.

Jay Handall offered a detailed history of the NCBA, offered insights regarding what the NCBA's have done and are doing as grass-roots advocates to the Los Angeles Mayor's office.

Peter Bammes mistakenly associated the previous Board's discussion of the roles of the CHNC Budget Representative and the NCBA with the White Paper, which was not discussed.

Peter Bammes suggested appointing an ad hoc committee to review the White Paper. Responding to Milagros Lizarraga's question, Jay Handal explained the CIS process, noted this is an opportunity for the NCs to gain insight and review. Ziggy Kruse noted that this agenda item does not refer to the creation of an ad hoc committee. Mr. Handal also reminded the Board that a new budget year begins in July. There was a lengthy discussion about how meeting minutes are posted for other NCs.

8. TREASURER'S REPORT: POSSIBLE MOTIONS / ACTIONS ON TREASURER ITEMS AS NEEDED

- a. Review and approval of recent transactions on the purchase card and purchase card statement.

Marcy Olaechea reported that the only recent transaction was payment of temporary staff wages.

- b. Funding Status

Marcy Olaechea reported that information regarding funding status is forthcoming from DONE. A stakeholder asked about the projects to which the previous Board had committed. The Treasurer stated that information was not available. Jay Handal advised that the new Board should review Minutes from the past 6 months, to determine if unfulfilled commitments remain. Linda Lee agreed to forward copies of Minutes for the past 6 monthly CHNC meetings to the new Board.

- c. Budget status, what are our remaining funds? – Funding Report per information from DONE

Marcy Olaechea reported that information regarding funds remaining is forthcoming from DONE.

- d. Checking Account update

Marcy Olaechea reported that information regarding the new CHNC checking account is not yet available.

- e. Change on board member designee to be the second signatory from Milagros Lizarraga to Irma Garate

Peter Bammes moved that the second signatory for CHNC be Irma Garate; seconded by Marcy Olaechea.

VOTE: Unanimous in favor. Board members present: Punam Gohel, Juan Carlos Jimines, Milagros Lizarraga, Irma Garate, Marcy Olaechea and Peter Bammes.

9. DISCUSSION ABOUT OUTREACH AND RELATED FUNDING ISSUES

- A. Outreach event in July 2014 - budget up to \$5,000.00 Possible Place: Hollywood Recreation Center: 1122 Cole Ave. Possible event theme: Soccer World Cup 2014.

In response to Lydia Milars' questions regarding providing funding to area organizations that have requested CHNC assistance, there was general discussion about funding requests made by community organizations made to the past CHNC Board. Bob Blue reiterated his concern regarding Minutes posted on the CHNC website. Another stakeholder discussed how this issue is handled by other NCs.

Jay Handal reminded the Board that the issue at hand was not being discussed.

- B. Increase amount of Purchase Card from \$4625.00 up to \$5,000.00 in order to promote and conduct outreach event on July 2014

Milagros Lizarraga moved to postpone discussion of the outreach proposal to a special meeting; seconded by Marcy Olaechea.

VOTE: Unanimous in favor.

10. APPROVAL OF TWO, INCLUDE BUT NOT LIMITED, NEW POSTING LOCATION:

- A. Blessed Sacrament Church, 6657 Sunset Blvd.
B. El Dorado, 730 Vine St.

Jay Handal advised that the Board of Neighborhood Commissioners changed the posting requirement, providing a web site posting has been made, to one 24-hour location and the Early Notification System (ENS). Linda Lee advised that appropriate time limits for ENS posting adds an additional 24 hour lead time.

Peter Bammes moved, pending receipt of approval from these two locations, to approve the two new posting locations; seconded by Milagros Lizarraga.

VOTE: Unanimous in favor. The motion passed.

11. COMMENTS BY BOARD MEMBERS ON ITEMS NOT ON THE AGENDA

Punam Gohel asked that CHNC contribute to NC Congress.

Milagros Lizarraga advised that on Thursday, May 29, 2014, DONE will offer Ethics and Funding training, that is available to stakeholders, at the Glassell Park Senior Center, 3750 Verdugo Road, 90065, from 6pm to 9pm.

12. ADJOURNMENT