



**APPROVED SPECIAL BOARD MEETING MINUTES**  
**Monday, May 6, 2013**  
**Hollywood City Hall, Large Conf Room**  
**6501 Fountain Avenue (at Wilcox), Los Angeles, CA 90028**

**1. CALL TO ORDER**

Scott Campbell called the meeting to order at 6:30pm. CHNC Board members present: David Carrera, Scott Campbell, Denise DeCarlo, Laurie Goldman, Alwin Sumirat, and Debbie Wehbe.

**2. PUBLIC COMMENT**

John Choi, candidate for Council District 13, introduced himself, discussed his background, candidacy, and history of public service in the City of Los Angeles.

Ziggy Kruse complained about CHNC posting procedures and referred to the provisions of the Brown Act. Scott Campbell advised that he had personally posted agendas for the May 6<sup>th</sup> meeting and that he documented the posting of agendas at all listed sites per the provisions of the Brown Act.

**3. MINUTES REVIEW AND APPROVAL**

**Laurie Goldman moved to accept the February 25, 2013 Minutes, other than the reconsideration agenda item for the current meeting; seconded by Denise DeCarlo.**

**Vote: Unanimous in favor. The motion passed.**

Scott Campbell requested that specific mention be made that a pre-emptive challenge was made by in a letter signed by both Ziggy Kruse and Bob Blue, that complained about the wording of agenda items for the March 2013 CHNC Board meeting. Mr. Campbell asked that a reference to SB291 be changed to SB391 and noted that a letter was missing from his last name on page 6.

**Laurie Goldman moved to accept the March 25, 2013 Minutes as amended; seconded by Denise DeCarlo.**

**Vote: Unanimous in favor. The motion passed.**

**4. REPORTS/COMMENTS FROM GOVERNMENT REPRESENTATIVES IN ATTENDANCE**

Sharon Shapiro, Field Deputy for Councilman Tom LaBonge (CD4) discussed on-going beautification efforts sponsored by her office, and asked stakeholders to contact her regarding issues for which she or Councilman LaBonge can provide assistance. Ms. Shapiro also discussed health awareness efforts, Hike for Health, for area 5<sup>th</sup> Grade students. At Debbie Wehbe's request, Ms. Shapiro listed benefits and services for students through this program. Ms. Wehbe suggested that the Community Garden be considered as a partner in the program for next year. Ms. Shapiro advised that park equipment at the Vine Street School will have a formal dedication on May 25, 2013.

Barry Stone, representing the Department of Neighborhood Empowerment (DONE), introduced himself and discussed upcoming deadlines: May 16<sup>th</sup> deadline for Demand Warrants; June 16<sup>th</sup> for the CHNC purchasing card.

## **5. TREASURER'S REPORT**

Possible motions on Treasurer Items as needed.

Denise DeCarlo provided copies of the budget to date; Ms. DeCarlo stated that requests for funding exceed the amount remaining in the budget. Debbie Wehbe advised that roughly \$1700 remains unspent from the funds allocated to CHNC for the fiscal year 2012-2013. Ms. Wehbe stated that only one more CHNC newsletter will be distributed to stakeholders before the end of the fiscal year.

- A. Motion for board resolution detailing each quarterly submission for March, June, September and December 2012. Quarterly reports have been submitted to DONE, but were either not received or lost. As receipts for some or all of these expenses are no longer available, the Board must pass a resolution for each quarterly report that is late and does not have full receipts. CHNC funding is frozen until all delinquent quarterly reports are submitted.

**Laurie Goldman moved that the CHNC approve the following resolution:**

**Be it resolved that the CHNC acknowledges receipt of a letter issued by the Department of Neighborhood Empowerment on March 3, 2013 informing us of outstanding reconciliation reports due for the use of the City purchasing card, we recognize the importance of submitting quarterly reconciliation reports in a timely manner to the Department in order to ensure accountability and transparency for the use of public funds for neighborhood council purposes and acknowledge that future reconciliations will be submitted in a timely manner pursuant to Department policies and procedures using best efforts in obtaining any and all current and former board members to collect the necessary paperwork and complete the outstanding reconciliation reports. Therefore be it resolved that the CHNC approves the submission of the resolution in the place of any outstanding quarter reconciliation reports due to the Department of the prior fiscal year for documentation no longer accessible to the Board.**

**The resolution was seconded by David Carrera.**

**VOTE: Unanimous in favor. The motion passed.**

- B. Review and Approval of recent transactions on the purchase card and purchase card statement.

**Laurie Goldman moved to approve the most recent (April 2013) purchase card transactions (a total of \$15); seconded by David Carrera.**

**VOTE: Unanimous in favor. The motion passed**

**Laurie Goldman moved to approve the March 2013 purchase card transactions; seconded by Alwin Sumirat.**

**VOTE: Unanimous in favor. The motion passed.**

- C. Funding Status  
Budget status, what are our remaining funds?

There was discussion of allocations that are to be considered later in the meeting and the funds remaining (\$20,503.90).

Budget action needed to align budget categories with available funds?

Taken out of order

Scott Campbell asked that the Treasurer reallocate available funds based on the resolutions passed at this meeting and that the Treasurer prepare recommendations for consideration at the next CHNC Board meeting if additional reallocation must be made.

**Laurie Goldman moved to authorize the CHNC Treasurer to eallocate available funds based on the resolutions passed at this meeting and that the Treasurer prepare recommendations for consideration at the next CHNC Board meeting if additional reallocation must be made; seconded by David Carrera.**

There was no public comment on this item.

**VOTE: Unanimous in favor.**

D. New Funding Requests

**The following 10 funding items were continued from the March 27, 2013 meeting.**

- I. Organization Requesting Funds : Central Hollywood Neighborhood Council, Outreach Committee; amount being requested: up to \$5000  
Purpose for this request – Outreach Materials presented and voted on at the February, 2013 meeting (tote bags, pens). Having reviewed need for promotional items with the CHNC Board of Directors, the Outreach Committee is requesting up to \$5,000 to purchase from Vendor Spotlight Promotions the following items which will be imprinted with CHNC logo and website address:

Quantity	Promotional Item	Cost
250	Bag Clips	\$ 270.00
500	Refrigerator photo magnets	\$ 305.00
250	Tote Bags	\$ 965.00
500	Pens	\$ 330.00
250	Dog Waste Bags Containers (to attach to leash)	\$ 772.50
250	Note Paper Cube	\$ 757.50
	Subtotal	\$3350.00
	Art work per item (estimate)	\$ 625.00
	Tax	\$ 310.00
	Shipping (estimate)	\$ 700.00
	Total	\$4985.00

Payment to be made by: Demand Warrant or Purchase Card

Laurie Goldman discussed the individual promotional items selected for purchase to advertise CHNC. Individual costs are listed above. The manufacturer is City-approved and has been doing business with the City for the past 25 years.

**Laurie Goldman moved to authorize purchase of the promotional items listed: 250 Bag Clips at a cost of \$270.00; 500 Refrigerator photo magnets at a cost of \$305.00; 250 Tote Bags at a cost of \$965.00; 500 Pens at a cost of \$330.00; 250 Dog Waste Bags Containers (to attach to leash) at a cost of \$772.50; 250 Note Paper Cubes at a cost of \$757.50; the subtotal for these items is \$3350.00. Art work per item (estimate) will cost \$625.00. Taxes amount to \$310.00. Shipping is**

**estimated to be \$700.00. The grand total for the purchase is \$4985.00; seconded by David Carrera.**

David Carrera asked how the items will be distributed to stakeholders. Scott Campbell and Laurie Goldman advised that the items will be distributed at community events.

**VOTE: Unanimous in favor. The motion passed.**

- II. Name of Vendor or Organization Requesting Funds: Hollywood Boys and Girls Club; amount being requested: up to at a cost of \$5000  
Purpose for this request: provide students with Mad Science Program afterschool and during summer. The program focuses on hands on, and inquiry based interaction and it meets national curriculum standards. Water conservation optic illusion and magnetism are also included. Students in high crime rate area; low-income families are mostly considered for this program. Program aims to keep them off the streets and away from gangs.  
Payment to be made by Neighborhood Purpose Grant

Melba Culpepper discussed the use to which the requested Neighborhood Purposes Grant will be put, noting that 200 students will benefit from the proposed summer program.

**Laurie Goldman moved to approve the Hollywood Boys and Girls Club Neighborhood Purposes Grant request for up to \$5000; seconded by Denise DeCarlo.**

David Carrera suggested that the amount be reduced by \$500.

**Laurie Goldman moved to approve the Hollywood Boys and Girls Club Neighborhood Purposes Grant request for up to \$4500; seconded by Denise DeCarlo.**

**VOTE: Unanimous in favor. The motion passed.**

**Laurie Goldman moved to approve the following resolution:**

**Be it resolved that the CHNC approves Hollywood Boys and Girls Club's request for a Neighborhood Purposes Grant to fund the Mad Science Program after school and during summer 2013.**

**Seconded by Denise DeCarlo.**

**VOTE: Unanimous in favor. The motion passed.**

- III. Vendor or Organization Requesting Funds – People Assisting The Homeless (PATH), a 501c3; amount being requested: up to at a cost of \$5000  
Purpose for this request: addition of an outreach person to the CHNC boundary area for 4 hours a week for a year. Street outreach services would include hotline phone number for stakeholders to call to report issues. Reports to be made directly to CHNC.  
A hotline phone number established for CHNC stakeholders to make reports.  
Payment to be made by Neighborhood Purpose Grant

Tess Madden discussed the efforts PATH sponsors to assist homeless citizens. David Carrera asked about the HERO program CHNC funded in past years, and stated that he had never seen any outreach efforts made by HERO. Laurie Goldman asked if PATH offices have moved outside of Hollywood.

**Debbie Wehbe moved to approve the PATH Neighborhood Purposes Grant request for up to \$5000; seconded by Laurie Goldman.**

**VOTE: Unanimous in favor. The motion passed.**

**Laurie Goldman moved to approve the following resolution:**

**Be it resolved that the CHNC approves PATH's request for a Neighborhood Purposes to add services of an outreach person to the CHNC boundary area for 4 hours a week for a year.**

**Seconded by Denise DeCarlo.**

**VOTE: Unanimous in favor. The motion passed.**

- IV. Vendor or Organization Requesting Funds : Literacy, Arts, Culture, Education, Recreation (LACER's, a 501c3) After School Program for Bancroft Middle School/Oriental Trading Co. ; amount being requested: up to at a cost of \$971.19

Purpose for this request: Visual Arts Class provided twice a week, after school, at Bancroft Middle School. No art class offered at Bancroft during regular day school, so this program supplements children's arts education as a community benefit.

Payment to be made by Neighborhood Purpose Grant

Linda Horner discussed the request for support for funding for 102 middle school students at Bancroft school.

**Debbie Wehbe moved to approve the LACER's Neighborhood Purposes Grant request for up to \$971.19; seconded by Denise DeCarlo.**

**VOTE: Unanimous in favor. The motion passed.**

Laurie Goldman briefly left the meeting.

Debbie Wehbe advised that resolutions are required for each of the funding actions taken.

**Debbie Wehbe moved to approve the following resolution:**

**Be it resolved that the CHNC approves LACER's request for a Neighborhood Purposes Grant for Bancroft Middle School.**

**Seconded by Denise DeCarlo.**

**VOTE: Unanimous in favor. The motion passed.**

- V. Vendor or Organization Requesting Funds: Literacy, Arts, Culture, Education, Recreation (LACER's, a 501c3) After School Program for Hollywood High School; amount being requested: up to at a cost of \$1000

Purpose for this request--addition of PA system, amplifier, cymbal stand, and drum sticks to the Drum Line Program. School has no music program. LACER's provides only music instruction at the school and music performances for school activities through Drum Line.

Payment to be made by Neighborhood Purpose Grant

Linda Horner discussed the music program LACER's offers at Hollywood High School, which does not have a music curriculum of its own and does not have a working PA system.

**Debbie Wehbe moved to approve the LACER's Neighborhood Purposes Grant request for up to \$1000 for Hollywood High School; seconded by Denise DeCarlo.**

**VOTE: Unanimous in favor. The motion passed.**

**Debbie Wehbe moved to approve the following resolution:**

**Be it resolved that the CHNC approves LACER's request for a Neighborhood Purposes Grant for Hollywood High School School.**

**Seconded by Laurie Goldman.**

**VOTE: Unanimous in favor. The motion passed.**

- VI. Vendor or Organization Requesting Funds: Friends of the Hollywood CAP Park; amount being requested : up to at a cost of \$5,000  
Purpose for this request – The Hollywood Central Park is aligned with the specific CHNC identified needs that include, but are not limited to, Community Beautification, Community Improvement, Community Engagement, Education and the Arts. The objective of the grant is to engage the community in the Hollywood Central Park civic improvement project through two Hollywood Community-wide ½ day workshops, open to the public, gaining information from stakeholders about the programs desired for the park. These workshops are of demonstrable benefit to the community and will help build community cohesion during implementation and enhance the neighborhood once implemented. Among the chief outcomes to be achieved is a more informed and involved community that will be measured by the community input received at the workshops. The workshops will be held within the CHNC boundaries.  
To be video taped and placed on CAP Park website.  
Payment to be made by: Neighborhood Purpose Grant

The requester has withdrawn the request.

Robert Blue stated that the request has the appearance of a conflict of interest because members of the CHNC are also board members of the Friends of the Hollywood Central Park.

- VII. Vendor or Organization Requesting Funds: Hollywood Recreation Center; amount being requested: up to at a cost of \$3000  
Purpose for this request – The Hollywood Rec Center provides sports programs for boys and girls in the CHNC area. For the children that are unable to purchase their own uniforms, this money will be used to purchase uniforms so the children may participate in the sports programs at the park. The money will be used for uniforms for three seasons.  
Payment to be made by: Inter-departmental Transfer

Steve Finley discussed the 21 programs offered to approximately 400-500 area children and the request for funding for the soccer and flag football programs. Mr. Finley responded



to Debbie Wehbe's question regarding the Center's pool by stating that the pool will be finished in Summer 2014.

**Debbie Wehbe moved to approve the Hollywood Rec Center's Neighborhood Purposes Grant request for up to \$2000 for Hollywood High School; seconded by Debbie Wehbe.**

**VOTE: Unanimous in favor. The motion passed.**

**Laurie Goldman moved to approve the following resolution:**

**Be it resolved that the CHNC approves Hollywood Rec Center's request for a Neighborhood Purposes Grant for Hollywood High School School.**

**Seconded by Debbie Wehbe.**

- VIII. Organization Requesting Funds : Central Hollywood Neighborhood Council, Mansfield Community Garden Committee; amount being requested: up to at a cost of \$2000

Purpose for this request – Signage for the Garden

This CHNC sponsored garden, on city property, has been open for 8 years. It does not have a sign indicating its name or contact information for those interested in a plot or for CHNC. Committee will seek candidates to construct the signage. The CHNC Board will be consulted again when a vendor is chosen to approve.

Payment to be made by: Demand Warrant or Purchase Card

The Board agreed that this item will be considered at a later date.

- IX. Organization Requesting Funds : Central Hollywood Neighborhood Council, DeLongpre Park Committee; amount being requested: at a cost of \$1500

Purpose for this request – Public/Community Bulletin Board Committee will determine a location for the bulletin board in consultation with LA Recreation and Parks department. Bulletin Board to be placed in an area near the entrance to the park and will be visible from both inside and outside the park, so stakeholders may see the items contained even when the park is closed.

Payment to be made by: Demand Warrant or Purchase Card

Committee will seek candidates to construct the signage. Board will be consulted again when a vendor is chosen to approve.

The Board agreed that this item will be considered at a later date.

Bill Belsha stated that he is not in favor of a bulletin board being placed at DeLongpre Park. Craig DeSilva stated that he is not in favor of a bulletin board being placed at DeLongpre Park and referred to other work that could be done at the DeLongpre Park entrance.

- X. Name of Vendor or Organization Requesting Funds: Gay and Lesbian Center; amount being requested: at a cost of \$2000. Rider: Oliver Netburn  
Purpose for this request: AIDS/LifeCycle is a fully supported, 7-day bike ride from San Francisco to Los Angeles to raise money and awareness in the fight against HIV/AIDS. CHNC's contribution will benefit the L.A. Gay and Lesbian Center and its commitment for the next 12 months to: provide 35,000 HIV and STD tests; provide STD treatment to at least 7,500 people; provide ongoing medical care to 2600 HIV patients in the Jeffrey Goodman Special Care Clinic; bring 750 additional HIV infected people into treatment as a result of our clinic expansion, and serve as a leader in L.A. County's target reduction of 25% in the HIV infection rate before the end of 2015.

Oliver Netburn discussed his participation in the AIDS/LifeCycle event and the benefits stakeholder L.A. Gay and Lesbian Center offers to CHNC stakeholders.

**Laurie Goldman moved to approve the Gay and Lesbian Center's Neighborhood Purposes Grant request for up to \$2000 for the AIDS/LifeCycle bike ride; seconded by Debbie Wehbe.**

**VOTE: Unanimous in favor. The motion passed.**

**Laurie Goldman moved to approve the following resolution:**

**Be it resolved that the CHNC approves the Gay and Lesbian Center's request for a Neighborhood Purposes Grant for the AIDS/LifeCycle bike ride.**

**Seconded by Debbie Wehbe.**

**6. PRESENTATIONS/Items for Discussion/Possible Motion on each:**

- A. Reconsideration of the adoption of the January 28, 2013 Board Minutes  
At the duly noticed February 25, 2013 CHNC Board of Directors meeting, the Board voted unanimously to approve the Minutes from the January 28, 2013 Board meeting. As a member of the prevailing side, David Carrera requests reconsideration of that approval.

The item on those minutes relating to the vote on:

1133 N. Vine St.: CPC-2012-2734-GPA-ZC-HD- CU-SPR, demolition of an existing 54-guest room motel and replacement with a new 112 guest room motel including a 661 sq. ft. cage at ground level, totally 990,559 sq. ft., 66'6" in height with 63 on-site parking spaces

stated that the vote was unanimous in favor. However, I recall that there were two votes against this item at the meeting, including mine. I made a mistake in not noticing that at the time and making a correction to the minutes.

I request the Board reconsider the minutes approval. If agreed, I request that the minutes be changed to properly reflect the actual vote results from the meeting, showing two votes against the motion, and the minutes be approved as corrected.

Original Motion:

**Laurie Goldman moved to approve the January 2013 Minutes; seconded by Debbie Wehbe.**

**Vote: Unanimous in favor. Scott Campbell abstained because he was not present at the January 2013 meeting.**

**Laurie Goldman moved to reconsider approval of the January 2013 Minutes; seconded by David Carrera.**

Robert Blue stated that the CHNC By-Laws provide specific opportunities to vote on the issue of reconsideration before the Board and that all three opportunities had passed.

Ziggy Kruse echoed the statement made by Robert Blue and questioned whether the prevailing side of the issue was represented in the request for reconsideration.



Scott Campbell stated that the City Attorney's office provided legal advice stating that the reconsideration of this and the following item were appropriate actions.

**VOTE: Unanimous in favor. The motion passed.**

**Laurie Goldman moved to amend the January 2013 CHNC Board meeting minutes to reflect the two opposing votes to 1133 N. Vine St.: CPC-2012-2734-GPA-ZC-HD- CU-SPR; seconded by David Carrera.**

**VOTE: 5 in favor; 1 abstention (Scott Campbell). The motion passed.**

- B. Reconsideration of the Motion to Approve Renaming to Peru Village  
At the duly noticed February 25, 2013 CHNC Board of Directors Meeting, the Board voted unanimously to approve the naming of Vine Street between Willoughby and Melrose as Peru Village. The Peru Village applicants have filed an application with the City of Los Angeles to rename the area described as Sunset to Melrose and Wilcox to Gower as Peru Village.

As a member of the prevailing side and per the CHNC approved bylaws, Tricia LaBelle requests a motion for reconsideration be placed on the April 22, 2013 CHNC Board agenda (to be duly noticed). Further, I am requesting that the PLUM recommendation be re-heard at the April Board meeting for the following reasons:

New information has come to light that the Board did not have to review or consider at the time of the February 25, 2013 vote. This new information includes that a motion was made at City Council BEFORE the Petitioner filed its application which caused noticing issues and the inability for proper vetting by stakeholders within the community; Balcones de Peru, arguably the most beloved Peruvian restaurant in Los Angeles, does not support the application for Peru Village.

Had I had knowledge of this information, I would have voted against approval of support.

As required by CHNC bylaws, I am proposing the following action should the Motion for Reconsideration be approved:

Request CD 4 & 13 draft an ordinance to protect the historic core of Hollywood, defined as Franklin to Melrose and Wilton to La Brea, from current and future applications to name, rename, create sub-districts or sub-designations.

Original Motion:

**Laurie Goldman moved to support the designation of Vine from Willoughby to Melrose as Peru Village; seconded by Debbie Wehbe.**

**VOTE: Unanimous in favor. The motion passed.**

**Laurie Goldman moved to reconsider the prior Board decision regarding Peru Village; seconded by David Carrera.**

Robert Blue stated that he disagreed with the City Attorney's opinion that the time limit for reconsideration has not been exceeded.

Ziggy Kruse echoed the sentiment expressed by Robert Blue, and asked for additional time to speak regarding Peru Village.

**VOTE: Unanimous in favor. The motion passed.**

Laurie Goldman advised that a new application with different boundaries had been submitted.

**Laurie Goldman moved to request that Council District 4 and Council District 13 draft an ordinance to protect the historic core of Hollywood, defined as Franklin to Melrose and Wilton to La Brea, from current and future applications to name, rename, create sub-districts or sub-designations; seconded by Denise DeCarlo.**

Philip Mershon spoke against renaming an area of Hollywood  
George Abou-Daoud spoke against renaming an area of Hollywood  
Milagros Lizaraga spoke in favor of renaming an area of Hollywood  
Lazaro Aguero spoke in favor of renaming an area of Hollywood  
Tania Tapia spoke in favor of renaming an area of Hollywood  
Flavio Gonzalez spoke in favor of renaming an area of Hollywood  
Ziggy Kruse spoke in favor of renaming an area of Hollywood

David Carrera advised that there was justification for renaming areas of Van Nuys and North Hollywood as Peru Village.

Denise DeCarlo referred to alternatives to renaming an area of Hollywood.

Laurie Goldman discussed why she could no longer support renaming an area of Hollywood.

Debbie Wehbe compared the current issue to support requested for the Hollywood Farmers Market, and spoke against renaming an area of Hollywood.

Alwin Sumirat discussed why he does not support renaming an area of Hollywood.

Scott Campbell advised that the motion actually overreaches the CHNC boundaries; Laurie Goldman advised that Tricia LaBelle's research included notification that a total of four NCs (HHWNC, HUNC, HSDNC and CHNC) will propose motions that have the same boundaries.

Debbie Wehbe suggested a modification to the motion to indicate that CHNC's motion applies to the area over which it has jurisdiction and is also in support of other NCs that have supported similar motions for the entire boundaries. Laurie Goldman and Denise DeCarlo accepted the amendment.

**Laurie Goldman moved to request that Council District 4 and Council District 13 draft an ordinance to protect the historic core of Hollywood, defined as Franklin to Melrose and Wilton to La Brea, from current and future applications to name, rename, create sub-districts or sub-designations. CHNC supports the overall boundaries however the CHNC motion is relegated to our specific CHNC boundaries, which go from LaBrea to El Centro, Hollywood Boulevard to Melrose. CHNC supports other neighborhood councils that make similar requests; seconded by Denise DeCarlo.**

Milagros Lizaraga responded to comments made by Board members.

**VOTE: Unanimous in favor. The motion passed.**

- C. Consideration of support for SB 391. This bill would enact the California Homes and Jobs Act of 2013, which will make legislative findings and declarations relating to the need for establishing permanent, ongoing sources of funding dedicated to affordable housing development. The bill would impose a fee, except as provided, of at a cost of \$75 to be paid at the time of recording any real estate instrument, paper, or notice, and would create a state mandated program that would support affordable housing, and administer housing programs, among other things.

**Laurie Goldman moved to endorse SB391; seconded by Denise DeCarlo.**

Laurie Goldman stated her support of SB391 because it provides for park space and for affordable housing.

Jerry Newman discussed some of the provisions of SB391. There was discussion of this issue but the consensus was that insufficient information was available.

Laurie Goldman withdrew her motion; Denise DeCarlo withdraw her second.

- D. New proposed funding cuts for Neighborhood Councils –Take a position and send statement to Mayor, DONE, etc.

This item was withdrawn.

- E. Request to allow Neighborhood Councils to roll 2012-2013 funds over to the 2013-2014 fiscal year

This item was withdrawn.

- F. Formation of a committee to review Standing Rules of other Neighborhood Councils, and develop CHNC Standing Rules regarding when to send minutes as well as Board members' responsibilities regarding reading minutes and attending PLUM meetings.

Debbie Wehbe explained why the Standing Rules written under the former By-Laws should be reviewed and updated. Scott Campbell appointed himself, Laurie Goldman and Debbie Wehbe to form a committee to review and develop Standing rules.

- G. Formation of a committee to develop a process for requesting funds and reviewing grant applications.

Scott Campbell appointed Denise DeCarlo, Laurie Goldman and Debbie Wehbe to form a committee to develop a process for requesting funds and reviewing grant applications.

- H. Conflict of interest: discussion of who should recuse (see EmpowerLA Treasurer's Handbook, p. 40ff)

The Board discussed the pertinent sections of EmpowerLA's Treasurers' Handbook, and agreed to include the reference in these Minutes. The Handbook states:

Direct v. Indirect Interest. Whether a particular impact is material or not also depends upon whether the economic interest is directly or indirectly affected by the decision. A direct interest is generally one that is the subject of the decision; an indirect interest is one that may be impacted because of some connection or relations to the decision.<sup>5</sup> A direct interest is more likely to create a greater risk of a conflict of interest than an economic interest that is indirectly involved in the decision.

<sup>5</sup>For example, if a neighborhood council board member owns a business that is subject to a permit or approval about which the Neighborhood Council is making a recommendation, that is a direct impact of that economic interest. If a neighborhood council board member owns a business that is located more than 500 feet away from a piece of property that is seeking, for example, to obtain conditional use approval to sell alcoholic beverages about which the Neighborhood Council is making a recommendation, the decision potentially has an indirect impact on that economic interest, i.e., the business of the board member.

- I. Removal of DeLongpre Park Posting Location until appropriate posting mechanism is available; discussion of posting responsibilities

Scott Campbell advised that CHNC has excess posting locations and stated his preference, since posting agendas, etc. at DeLongpre Park is problematic and difficult, that DeLongpre Park be removed from the list of posting locations.

**Laurie Goldman moved to remove DeLongpre Park as a CHNC posting location; seconded by Debbie Wehbe.**

**VOTE: Unanimous in favor. The motion passed.**

Regarding the responsibility for posting, Scott Campbell listed suggestions: rotating, shared responsibility for posting, and producing the agendas earlier. Laurie Goldman concurred; Denise DeCarlo suggested the agenda deadline be set for a day earlier (on Thursday, for example, for a Monday meeting).

Oliver Netburn suggested that Wednesday or Thursday at the latest is the appropriate deadline for posting agendas for a CHNC meeting for the following Monday.

Robert Blue concurred with Oliver Netburn.

The posting issue will be reviewed by the Standing Rules/By-Laws Committee.

Debbie Wehbe left the meeting

- J. Discussion and possible action to approve the creation of a Hollywood Route 66 BID along Santa Monica Blvd, excluding any area within the current Media District BID boundary and/or expanded boundary

Jeff Zarrinam and Armen Makasjian appeared to request CHNC support for the creation of a Hollywood Route 66 BID, for that portion over which CHNC has jurisdiction (El Centro to Vine).

Debbie Wehbe returned to the meeting

**Laurie Goldman moved to support the creation of a Hollywood Route 66 BID for any areas within CHNC that are not within the current or expanded boundaries of the Media District BID; seconded by David Carrera.**

**VOTE: Unanimous in favor. The motion passed.**

## **7. COMMITTEE REPORTS**

Possible Motions on Standing Committee Report Items as needed.

### A. Director of Animal Welfare

Oliver Netburn stated there was nothing to report.

### B. Standing Committees:

#### I. Planning Committee - David Carrera

- a. Taft Bldg. 1680 N. Vine St.: ZA-2012-2355-MCUP-CUX-ZV: Master CUB to allow the on-site sale and consumption of alcoholic beverages for up to 7 venues, including a 5,842 sq. ft. lounge in the basement with 210 seats, a stage and dance floor, and a

5,504 sq. ft. Rooftop Lounge with 162 seats. CUX to allow dancing within a cocktail lounge. Zone variance to allow required parking by lease in-lieu of covenant.

*Discussion that followed regarded the conditions of operation. For the individual tenants, the developer provided the following conditions:*

- 1. Cafe (Tenant #3)--withdraw the request for CUB for the Café;*
- 2. Basement Speakeasy (Tenant #6)--maintain request for 48 liquor license, single entrance on Hollywood Boulevard, queuing area for payment of cover charge and ID check internal to space, no bottle service, limited dance floor space - reduce size to no larger than 14'x14', stage will not be larger than 11'x14', lounge style seating arrangement (i.e., furniture will be grouped in different areas of the space to create intimacy and group conversation), seating will not be within 15' of the stage and/or dance floor, music and/or live entertainment sound level will allow for conversation, agree to payment of "Area Security Fee" as may be suggested by LAPD based on square footage of space;*
- 3. Rooftop Lounge (Tenant #7)--maintain request for 48 liquor license, open air rooftop with lounge seating arrangement. no amplification of sound, no dance floor, sound attenuation devices will be utilized to limit sound proliferation off-site, Lounge-style design will include ample seating and bar space for mingling, conversation, and enjoyment of panoramic views of Hollywood, seating arrangement will encourage conversation (i.e., furniture will be oriented toward each other and/or grouped together to create intimate setting for conversation), in addition to the standup bar(s), hosts/hostesses will take drink orders from seated guests, agree to payment of "Area Security Fee" as may be requested by LAPD based on square footage of space, no bottle service, no cover charge*
- 4. Restaurant 3 (Tenant #4)--maintain request for 47 liquor license--enlarge the space to encompass the area of the previously proposed Cocktail Lounge (Tenant #5) space;*
- 5. Restaurant 1 (Tenant #1)--revise request to be utilized for a Type 47 liquor license, no bottle service, no dance floor, no cover charge, agree to payment of "Area Security Fee" as may be requested by LAPD based on square footage of space;*
- 6. Restaurant 2 (Tenant #2)--withdraw the request for CUB for the space;*
- 7. Cocktail Lounge (Tenant #5)--withdraw the request for CUB for the space.*

*Scott Campbell advised that Condition #3, regarding maximum occupancy, is the purview of the Los Angeles Fire Department; Condition #11 ("The number of all Special Events permitted on the subject property shall be limited to 24 per year. The Neighborhood Council shall be notified at least seven (7) days prior to any Special Event. A Special Event is any event which is held weekly, monthly, or annually, or that includes outside advertisement demonstrating a change in the mode and character of the normal restaurant operation.") should be included; the language of a condition regarding the rooftop lounge should end after "no amplification of sound". Mr. Campbell stated that Type 47 was more appropriate for the restaurant. Mr. Campbell advised that he favored removal of Condition #16, regarding the plan approval required within one year of the effective approval, noted that Condition #20 (regarding the rear side doors of the premises being equipped on the inside with automatic locking devices) and #21 (regarding electronic age verification) are the purview of LAPD, as are Condition #25 (regarding installation and maintenance of security cameras), and Condition #26 (regarding maintenance of security). There was further discussion of the basement offering a dance floor. Mr. Campbell stated that CHNC is willing to approve provision of happy hour (4 hours, no more than 50% discount).*

*Scott Campbell moved to recommend that the CHNC Board support the Master CUB for the Taft Bldg. 1680 N. Vine St., ZA-2012-2355-MCUP-CUX-ZV, with the changes noted to Conditions #3, #11, #16, #20, #21, #25 and #26, with the inclusion of support for dancing in the basement speakeasy, and requiring that the plan approval be clarified to show clearly that separate tenant spaces are being considered, and suggested that designating floor space for the venues; seconded by Oliver Netburn.*

*VOTE: Two in favor; one opposed (David Carrera). The motion passed.*

Scott Campbell advised his preference that CHNC take a position on this issue, and stated that the applicant declined the invitation to make another presentation.

Susan Sempers reported on the residents that will be inconvenienced by noise pollution as a result of additional venues being allowed in the neighborhood.

**Laurie Goldman moved to amend the PLUM Committee recommendation, to approve a Type 47 for 1650 N. Vine, to approve a variance for parking lease in lieu of covenant, to deny the request for a Master CUP, to deny the basement cocktail lounge, to deny the rooftop lounge and as a voluntary condition, proof of documentation of LAPD support; seconded by Denise DeCarlo.**

Ira Handelman reported that the variance for a parking lease in lieu of covenant was withdrawn.

**VOTE: Unanimous in favor. The motion passed.**

- b. 6500 Hollywood Blvd.: ZA-2013-0601-CUB-CUX-ZV, change of use from retail to restaurant for a full line of alcohol (ABC Type 47) for on-site consumption in a 3,400 sq. ft., 160 seat space, w/ live entertainment and hours of operation 10AM to 3AM daily; zone variance for parking by lease in lieu of covenant.

*Oliver Netburn moved to amend the motion to recommend that the CHNC Board not oppose 6500 Hollywood Boulevard.: ZA-2013-0601-CUB-CUX-ZV, change of use from retail to restaurant for the space that used to be an exotic shoe store and tattoo parlor, to allow a three-piece band or a DJ, with no dance permit, hours of operation 10AM to 3AM daily, and parking by lease in lieu of covenant; seconded by David Carrera.*

*VOTE: Unanimous in favor. The motion passed.*

**David Carrera moved to accept the PLUM Committee recommendation with the added caveat that alcohol service is only allowed until 2 am; seconded by Laurie Goldman.**

Denise DeCarlo asked if the noise factor had been investigated and considered. David Carrea discussed the limitations agreed upon at the PLUM meeting.

Oliver Netburn reported that the CUX referred to dancing and that Jerry Newman stated that dancing was not being requested.

**David Carrera amended his motion to accept the PLUM Committee recommendation with the added caveat that alcohol service is only allowed until 2 am and that the letter reflect that CHNC does not think that the CUX designator should be part of the application and should be removed, unless it is required to allow live entertainment ; seconded by Laurie Goldman.**

**VOTE: Unanimous in favor. The motion passed.**

- c. ShopHouse, 6333 Sunset Blvd.: ZA-0609-CUB, sale/service of beer and wine for on-site consumption at a 2,662 sq. ft. restaurant with hours of operation 11AM-10PM daily.

*Oliver Netburn moved to recommend that the CHNC support the request for ShopHouse, 6333 Sunset Blvd.: ZA-2013-0609-CUB, sale/service of beer and wine for on-site consumption at a 2,662 sq. ft. restaurant with hours of operation 11am-12am daily; seconded by Scott Campbell.*



*VOTE: Unanimous in favor. The motion passed.*

**David Carrera moved to accept the PLUM Committee recommendation to support the ShopHouse request to allow the sale and service of beer and wine for on-site consumption at a 2,662 sq. ft. restaurant with hours of operation 11AM-10PM daily; seconded by Denise DeCarlo.**

Valerie Sacks advised of a discrepancy in the number of seats; it is actually 57 seats, not 55. Ten of the seats are on the patio; alcohol will not be served on the patio.

Scott Campbell advised of his suggestion that the nearby film school be contacted; he was assured this had occurred and that the film school has no problem with the new restaurant.

**David Carrera amended the earlier motion to accept the PLUM Committee recommendation to support the ShopHouse request to allow the sale and service of beer and wine for on-site consumption at a 2,662 sq. ft. restaurant with hours of operation 11AM-10PM daily, and to allow a revocable permit for outdoor seating should it be required; seconded by Denise DeCarlo.**

**VOTE: Unanimous in favor. The motion passed.**

- d. The Highland Selma Venture, 1600-1622 N. Highland Ave., 1600-1622 N. McCadden Pl., 1601-1617 N. McCadden Pl., 6766 Hawthorn, 6709-6777 Selma: CPC-2011-2157-ZC-HD-CU-ZV-SPR, construction of two mixed-use commercial and residential buildings, 248 residential units, 12,785 square feet of retail. Approx. 249,722 sq. ft., 6 stories, 82' 6" in height on 2.71 acres on two separate blocks, 538 parking spaces, existing Panavision and Musicians Institute buildings within the site maintained, maximum project of 285,888 sq. ft for a 2.42:1 FAR; Zone/Height district change, Conditional Use for averaging FAR for the entire site, parking variance to reduce required parking, and a Site Plan Review.

*Oliver Netburn moved to recommend that the CHNC Board support the Highland Selma Venture Project for the conditional use variance, site plan review, with the added conditions that there be a minimum on the commercial floor area to 10,000 sq. ft., some wayfinding signage be included for nearby transit, and that no topping of street trees be permitted; seconded by Scott Campbell.*

*VOTE: Unanimous in favor. The motion passed.*

Oliver Netburn advised that the zone change request had been withdrawn, and so the CPC action was the final action to be taken; the issue was heard at the last CPC hearing. Mr. Netburn stated that the project had been approved by the CPC, and reported there was a good chance an appeal will be filed by one of the neighbors, thus allowing input from CHNC to be included.

David Carrera moved to accept the PLUM Committee recommendation; seconded by Laurie Goldman.

Laurie Goldman voiced her concerns about the close proximity of the project to another historic Hollywood building, and signage. There was discussion about whether input had been received from Hollywood Heritage.

David Carrera withdrew his motion. No action was taken.

C. Ad Hoc Committees:

Possible Motions on Ad Hoc Committee Report Items as needed.

- a. Web Site

**Laurie Goldman moved to change the web host; seconded by Scott Campbell.**

**VOTE: Unanimous in favor. The motion passed.**

Laurie Goldman stated she would immediately make arrangements for a new web host for the CHNC website.

**8. OUR MAY 2013 MEETING DATE IS CHANGED TO MAY 20 DUE TO ROOM AVAILABILITY**

**9. COMMENTS BY BOARD MEMBERS ON ITEMS NOT ON THE AGENDA**

**10. ADJOURNMENT**