



**Approved Board of Directors Meeting Minutes
Monday, September 24, 2012
Hollywood City Hall, Large Conference Room
6501 Fountain Avenue (at Wilcox), Los Angeles, CA 90028**

1) CALL TO ORDER

Scott Campbell called the meeting to order at 6:36 pm, following a special meeting to welcome and install newly elected CHNC Board members. CHNC Board members present: William Alvarado, David Carrera, Denise DeCarlo, Laurie Goldman, Grant Linscott, Alwin Sumirat and Debbie Wehbe. Tricia LaBelle was absent.

2) PUBLIC COMMENT

Stakeholder Herb Lundberg asked what plans have been communicated for the former location for Cress, which he stated had been sold; David Carrera advised that he had been told the new owners plan to open a hotel. Mr. Carrera advised that CHNC would be contacted when the new owners file an application to use the property.

3) MINUTES REVIEW AND APPROVAL

A) July 2012

Laurie Goldman moved to approve the July 2012 minutes; seconded by David Carrera.

VOTE: 5 in favor; 3 abstentions (William Alvarado, Denise DeCarlo and Grant Linscott).

4) REPORTS/COMMENTS FROM GOVERNMENT REPRESENTATIVES IN ATTENDANCE

(Taken out of order) Angela Motta advised of plans to repave Hollywood Boulevard from La Brea to Cahuenga scheduled for mid to late October, reported that the Vine Street Garage will open in October and discussed the fee scale for parking services offered to residents, visitors and businesses. Laurie Goldman reported that former Councilmember Jackie Goldberg promised a certain amount of parking spaces were to be provided to the community. Herb Lundberg discussed how the funds to be spent for repaving should be used instead.

Responding to Debbie Webbie's question regarding the median on Highland, Angela Motta stated that she will provide an update on this issue at the next CHNC Board meeting.

5) TREASURER'S REPORT

A) Review and Approval of recent transactions on the purchase card and purchase card statement.

Interim Treasurer Debbie Wehbe provided copies of purchase card statements for the past three months

Laurie Goldman moved to accept three months of CHNC expenses; seconded by Alwin Sumirat.

B) Funding Status

[Post Office Box 93907, Hollywood, California 90093](mailto:info@chnc.org)

Interim Treasurer Debbie Wehbe provided a report of funds spent and funds remaining, in the form of the \$37,000 CHNC budget submitted to and approved by DONE in June 2012 and a report discussing expenditures that have been paid out.

Laurie Goldman moved to approve the Treasurer's Report for June to August 2012; seconded by Denise DeCarlo.

VOTE: Unanimous in favor. The motion passed.

Budget action needed to align budget categories with available funds?

Interim Treasurer Debbie Wehbe referred to \$2605.45 refunded by the Zero Waste Co., for dog waste stations, in the form of a check made out to Debbie Wehbe that was deposited to the CHNC sub account held by the Los Angeles Rotary Club. Scott Campbell advised that the Media BID will reimburse CHNC \$279.88 for shipping costs for the dog waste stations Ms. Wehbe discussed the March 2012 grant request from Mansfield Gardens.

Debbie Wehbe moved to allocate \$2605.45 held in the CHNC sub account held by the Los Angeles Rotary club to fund plot repairs, addition of plots, permanent signage, shed repair and other enhancements to form a self-sustaining community garden; seconded by David Carrera.

Scott Campbell asked about the intent to assist Mansfield Garden become self-sustaining, and asked for a budget for the proposed improvements that could be presented at the next CHNC meeting. Debbie Wehbe reported that she and her husband are currently funding a garden teaching program for the Boys and Girls Club that will benefit the community.

This item will be reviewed at the next CHNC Board meeting.

C) New Funding Requests

- 1) Reimbursement to Scott Campbell for meeting expenses (\$81.40+\$10.54)

Laurie Goldman moved to reimburse Scott Campbell \$91.94 for one month's meeting expenses; seconded by Denise DeCarlo.

VOTE: Unanimous in favor.

- 2) Reimbursement to Debbie Wehbe for meeting expenses

Laurie Goldman moved to reimburse Debbie Wehbe up to \$100.00 for one month's meeting expenses; seconded by Denise DeCarlo.

VOTE: Unanimous in favor.

- 3) Mansfield Garden request for up to \$3000 for maintenance and upkeep

Postponed.

- 4) Outreach/Public Safety/Emergency Preparedness event

Postponed.

5) LAPD “Keep Cars Safe” request for up to \$500

Scott Campbell reported on the request made by new SLO Paula Davidson for up to \$500 to help fund the campaign to make stakeholders aware of how to keep their property, including automobiles, safe.

Laurie Goldman moved to donate up to \$500 to purchase banners for the LAPD “Keep Cars Safe” campaign; seconded by David Carrera.

Debbie Wehbe advised that this request should be made as a NPG.

VOTE: 1 in favor; 5 abstentions. The motion did not pass.

6) Kitty Bungalow, NPG request for up to \$2500

Postponed.

6) PRESENTATIONS

- A) Councilmember Paul Koretz’ Resolution for a moratorium on hydraulic fracturing – Alexandra Nagy
- B) Request to support a ban on the disposal of fracking wastewater – Alexandra Nagy
- C) Bay Delta Conservation Plan/Water Tunnel– Alexandra Nagy

Alexandra Nagy did not attend the meeting to discuss these scheduled agenda items.

7) COMMITTEE REPORTS/PRESENTATIONS:

A) Standing Committees

i) Outreach Committee

Laurie Goldman will present items at the next Board meeting for Board approval to facilitate community outreach

ii) Beautification Committee

a) De Longpre Park

Oliver Netburn referred to plans to discuss changes to the park entrance proposed by a stakeholder at the next De Longpre Park Committee meeting. Debbie Wehbe requested that a week advance notice should be provided to stakeholders for the meeting.

b) Mansfeld Garden Report

Debbie Wehbe reported that Hollywood Boys and Girls Club plans to plant a peace pole, to encourage peace by sustaining healthy communities.

iii) Public Safety Committee

a) Committee Report

Oliver Netburn requested that Animal Welfare be included as part of the Public Safety Committee purview.

iv) Nightlife Issues

David Carrera advised of noise nuisances created by Lure; there was discussion about the appropriate action to take.

v) Planning Committee

(Taken out of order)

Debbie Wehbe recused herself.

David Carrera summarized the presentation made at the last PLUM meeting and noted concerns voiced by stakeholders regarding parking, especially.

- a) **1411 Highland Ave.:** *CPC No. 2012-2405-VZC-ZAA-SPR, a residential development only, consisting of 76 residential apartment units. There would be 21 studio units, 23 one-bedroom units, and 32 two-bedroom units. The Applicant will provide Code-required parking both at grade and subterranean. The 5-story development is proposed to have a height of approximately 68'10". The Applicant is requesting a Zone Change to modify the "Q" conditions to reflect the revised project and a variance is being sought for setbacks. Joel Miller, Donna Kelly presenting.*

Joel Miller introduced himself, Donna Kelly (VP of Community Development for Lennar), Dan Withee and Dirk Thelen (Withee Malcolm Architects), and discussed changes made to the project presented at an earlier CHNC PLUM meeting, noting that the project had been approved in 2006 as a 56-unit condominium mixed use development with 6800 sf of ground floor retail. After acquisition by Lennar, the project was changed to be residential only. Mr. Miller listed what is now being requested—a ZA adjustment on the west property line, a site plan review and change the Q conditions of the earlier-approved project. Dan Withee explain changes made to the project as a result of concerns voiced by the next door resident stakeholder at the February 2012 PLUM meeting. Mr. Withee discussed landscaping plans that will be affected by the CHNC-approved medians for Highland. There was also discussion of plans to provide landscaping on Leland, De Longpre and Highland. David Carrera noted concerns voiced about losing the first floor commercial space, and asked about plans for physical barriers to restrict left turns into the property. Because there is no longer any intent to provide commercial space on the property, Oliver Netburn stated that this higher density project does not provide any other real benefit to the community. Curtis Walker advised that the sidewalks in the area are not easily accessible for handicapped stakeholders. At Michelle Torres' request, David Carrera clarified how turns into and out of the project would be controlled, which resulted in further discussion about medians. Jacques Massachi stated his appreciation of the project, discussed a commitment made by the developer at a previous CHNC Board meeting as well as approved plans for ingress/egress. David Carrera stated his preference for inclusion of neighborhood-serving commercial/retail space. Mr. Carrera advised that his support of an all-residential development would require additional parking being provided. There was discussion of changes to the first floor that would allow for inclusion of retail space. Scott Campbell stated that his preference is to activate the street. There was discussion of provision of guest parking and LA City concerns about high-density projects that do not have neighborhood serving components.

Oliver Netburn to recommend that the CHNC Board not support the request for a zone change to allow 100% residential usage for the project at 1411 Highland Ave. (CPC No. 2012-2405-VZC-ZAA-SPR), as this location on a major commercial corridor requires a commercial component in order to meet the findings for good planning practice; seconded by David Carrera.

Joel Miller asked for suggestions for the project, should it be approved.

Oliver Netburn to recommend that the CHNC Board not support the request for a zone change to allow 100% residential usage for the project at 1411 Highland Ave. (CPC No. 2012-2405-VZC-ZAA-SPR), as this location on a major commercial corridor requires a commercial component in order to meet the findings for good planning practice. If the project is approved as it is proposed, CHNC does support not planting ginko biloba trees, the relocation of the fitness room, and effective provision for control of left turns into the property; seconded by David Carrera.

Donna Miller referred to past practice challenges encountered, stating that underperforming retail is a detriment to the community, and advised that including retail will be explored by the developer. Jacques Massachi reported that Highland Market, which has great provision for parking, proves that parking is the key element for this development.

VOTE: Two in favor; one (Scott Campbell) opposed. The motion passed.

David Carrera moved to support the PLUM Committee recommendation and include a requirement that the developer contribute to the planned median on Highland; seconded by Laurie Goldman.

Joel Miller introduced himself, Donna Kelly (VP of Community Development for developer Lennar), Dan Withee and Dirk Thelen (Withee Malcolm Architects), and noted concerns voiced by stakeholders at an earlier PLUM meeting. Mr. Miller referred to a commendation received from City of Los Angeles Urban Design Studio head Simon Pastucha. Dan Withee summarized the changes made to the project originally proposed by DS Ventures that CHNC had voted to support. Mr. Miller stated that the developer does not believe that ground floor commercial space will be profitable.

Laurie Goldman stated that there is no community-serving aspect to the project as proposed. David Carrera corroborated Ms. Goldman, advising his preference for some benefit to the community. Denise DeCarlo stated that the project does not provide sufficient parking.

Eduardo Nieto advised that a bike shop would be appropriate. Jacques Massachi stated that the conclusion that ground floor retail will not be profitable is mistaken.

Oliver Netburn categorically discussed concerns raised at the PLUM meeting and concluded that the developer did not respond to or address any of the sticking points raised at the PLUM meeting and corroborated that providing parking only to code requirements (no guest parking) will place a burden on the surrounding neighborhood.

Joel Miller re-stated those concerns raised by the next door neighbors and by the PLUM Committee that the developer is willing to address: prohibiting left turn into and out of the project from DeLongpre, moving the fitness area, and prohibiting planting ginko biloba trees in the parkway. Donna Kelly stated that the developer's experience in other cities and problems that could result from lack of parking led to the conclusion that ground floor retail in Hollywood will not be profitable.

David Carrera moved to amend his earlier motion to include requiring the provision of guest parking at ½ space per unit, and that the developer pay for the two Highland medians and support preferential parking for the area; seconded by Laurie Goldman.

VOTE: Unanimous in favor. The motion passed.

David Carrera moved that the CHNC Board not support the request for a zone change to allow 100% residential usage for the project at 1411 Highland Ave. (CPC No. 2012-2405-VZC-ZAA-SPR), as this location on a major commercial corridor requires a commercial component in order to meet the findings for good planning practice. If the project is approved as it is proposed, CHNC does not support planting ginko biloba trees, does support the relocation of the fitness room, effective provision for control of left turns into the property, requiring the provision of guest parking at ½ space per unit, that the developer pay for the two Highland medians and support preferential parking for the area; seconded by David Carrera.

VOTE: 5 in favor; 1 abstention. The motion passed.

- b) ***Hooters, 6922 Hollywood Blvd.:*** ZA-2003-1072-CUB-PA1, Plan Approval to permit the continued sales and dispensing of a full line of alcohol (Type 47), in conjunction with the existing 6,738 square-foot restaurant having 272 seats with hours of operation from 11 am to 1 am, daily. Requesting the removal of Condition 10 in order to allow on-site live entertainment (standup comedy, specifically), and Requesting modification of Condition 12 to read as follows: *Petitioner(s) shall not require an admission charge or a cover charge except in conjunction with ticket sales for stand up comedy shows, nor shall there be a requirement to purchase a minimum number of drinks Rachael Finfer, EPG, presenting.*

Rachel Finfer, EPG, advised the requested changes, to allow for hours of operation from 11 am to 1 am, daily, removal of Condition 16 (regarding happy hour), modify Condition 10 to allow for stand-up comedy, Condition 12 (modified to read: Petitioner(s) shall not require an admission charge or a cover charge except in conjunction with ticket sales for stand-up comedy shows, nor shall there be a requirement to purchase a minimum number of drinks).

Scott Campbell moved to recommend that the CHNC Board support plan approval with conditions as requested, plan approval if change of operator; seconded by Oliver Netburn.

VOTE: Unanimous in favor. The motion passed.

Debbie Wehbe returned.

David Carrera moved to support the PLUM Committee recommendation; seconded by Laurie Goldman.

VOTE: 4 in favor; 1 opposed (Laurie Goldman); 1 abstention (Denise DeCarlo). The motion passed.

- c) ***W Hotel, 6250 Hollywood Blvd.:*** ZA-2012-1846-PAB, *Approval of plans under a master CUB to allow a full line of alcohol.*

Brett Engstrom presented a request for a plan approval under the previous master CUB for tenant space on the ground floor of the W Hotel complex that will have sidewalk access (1700 sf indoors, 200 sf in an outdoor patio area) on private. The area is on Hollywood Boulevard and does not currently serve alcohol. There was discussion of the CHNC-approved standard questions; David Carrera will send the suggested conditions to Mr. Engstrom.

Scott Campbell moved to recommend approval by the CHNC Board, with the CHNC-approved list of standard conditions to be reviewed by the applicant before and discussed at the CHNC Board meeting; seconded by Oliver Netburn.

VOTE: Unanimous in favor. The motion passed.

Brett Engstrom provided feedback on his review of standard CHNC conditions in an email message to David Carrera: the restaurant is 1,923 sq. ft. (Condition #1), operating hours are to be 7am to 2am daily (Condition #2), seating is limited to 50 interior and 10 exterior seats (Condition #3), removal of Condition #10, revision of Condition #16 to read "Applicant will return to the CHNC to review compliance with operation conditions 18 months after the final Certificate of Occupancy is issued to the business", no separate security (Condition #26), Happy Hour from 4pm to 8pm and no more than 50% discounted from drinks (Condition #C), and alcohol service to be allowed on the patio (Condition #I).

David Carrera moved to support the PLUM Committee recommendation, with the added stipulation that the standard CHNC conditions be amended as follows: the restaurant is 1,923 sq. ft. (Condition #1), operating hours are to be 7am to 2am daily (Condition #2), seating is limited to 50 interior and 10 exterior seats (Condition #3), removal of Condition #10, revision of Condition #16 to read "Applicant will return to the CHNC to review compliance with operation conditions 18 months after the final Certificate of Occupancy is issued to the business", no separate security (Condition #26), Happy Hour from 4pm to 8pm and no more than 50% discounted from drinks (Condition #C), and alcohol service to be allowed on the patio (Condition #I); seconded by Laurie Goldman.

VOTE: Unanimous in favor.

- d) ***Club L (formally Club Lingerie) 6507 Sunset:*** *Discussion and possible motion on the status of the operation/or discontinued use of "Club Lingerie" under its previous non-conforming use status.*

There was no representative for Club L present. David Carrera discussed the history of the establishment, noting that the club operated prior to the need for a CUP. Mr. Carrera stated his understanding that the CUB for a closed operation expires, and noted that the club was closed for a period of time but has resumed operation, at first sporadically. The

location is undergoing renovation at this time and is closed for that purpose. Mr. Carrera reported that this is a problem location, especially without a CUP, for which he has received complaints from stakeholders. Mr. Carrera stated that Building and Safety advised that an ABC license has been kept current, but was not certain that was sufficient to hold grandfathered status with respect to the City's Planning Department. Mr. Carrera advised that Tricia LaBelle reached out to J.T. Fox to inform the owners that this issue was to be discussed at this meeting. Mr. Carrera also reported that LAPD Capt. Girmala stated her interest in discussing the establishment. Oliver Netburn stated that the Planning Department considers an active building permit is viewed as a good faith effort, and reported that the subject establishment has twice pulled building permits that have not been acted upon. There was discussion of the one year time limit on the grandfathered status on the non-operation of a non-conforming establishment.

David Carrera stated his preference that a CUP should be required for this operation. Stakeholders present advised of noise being generated by the intermittent operation of this establishment and that complaints about open doors and noise voiced to the operators were rebuffed. The stakeholders reported that current operators refuse to respond to complaints, referred to nuisances created by patrons, referred to parking problems and shootings that have occurred at this location, and noted lack of response from City officials to complaints about the removal of existing landscaping and the curb being painted red without appropriate authorization. There was discussion about what steps stakeholders can take on their own to advise of nuisances that occur because of this location.

David Carrera moved to recommend that the CHNC Board send a letter to Councilman Eric Garcetti, Hollywood LAPD Vice, Club L, the City of Los Angeles Planning Department, Department of Building and Safety and Department of Transportation Parking Enforcement, asking if a CUP for discontinued use is needed by Club L and advising that this location has created a nuisance for the community; seconded by Oliver Netburn.

VOTE: Unanimous in favor.

No Club L representative appeared.

David Carrera moved to support the PLUM Committee recommendation; seconded by Laurie Goldman.

VOTE: 4 in favor; no opposition; 3 abstentions (William Alvarez, Grant Linscott and Debbie Wehbe).

- e) **1607 Cahuenga Blvd.:** ZA-2012-1133-ZV, Zone Variance to provide on-site parking by lease in lieu of covenant and lease.

David Carrera advised there is only an oral agreement to provide parking; Gian-Paolo Veronese advised that it will be necessary to pay for the 6 parking space lease 100% up front, that he provides valet parking for all customers and that there is no other available parking. Oliver Netburn suggested that a request for zone variance be requested for relief from providing parking spaces, as a relief from financial hardship.

Oliver Netburn moved to recommend that the CHNC Board support a zone variance to require no parking spaces, in lieu of the 6 required parking spaces, no covenant or lease agreement would be required because no parking spaces are required; seconded by Scott Campbell.

VOTE: Two in favor; Scott Campbell abstained.

Eduardo Nieto appeared on behalf of Aventine, the bona fide restaurant planned for location at 1607 N. Cahuenga and advised that a parking lease has been obtained.

David Carrera moved to support the request for a zone variance for 1607 N. Cahuenga to allow 6 leased parking spaces; seconded by Laurie Goldman

VOTE: 5 in favor; no opposition; 1 abstention.

- f) Club Element (AKA Sound), 1642 Las Palmas – APC Hearing, October 9, 2012

Laurie Goldman summarized an earlier presentation on behalf of this development, advised that, although the developers stated that the establishment is a restaurant, Ms. Goldman was told by each of the investors that the operation was a nightclub, not a restaurant, and that challenges have been filed by the owner of Sadie, the establishment next door, as well as by Rob Vinokur (representing Sound). Ms. Goldman advised that she plans to testify on behalf of CHNC at the upcoming APC meeting.

- g) *Boulevard 3, 6523 Sunset Blvd.: ZA-2012-1252-CUB-CUX, continued sale of a full line of alcoholic beverages for on-site consumption in conjunction with a restaurant and night club/dance club*

Scott Campbell advised that he would remain seated for the purpose of discussion but will not ask questions nor vote on this project because his residence is within 500 feet of the proposed development.

Lee Rabun introduced Peter Famolari, described the sporadic use of the location since 1980 as a nightclub, advised that the location was taken over and remodeled by Mr. Famolari in 2005, noted that the property has permission for 2 outside patios, has a Certificate of Occupancy allowing 600 patrons, and stated that the application for a new CUP for the property was filed in May 2012. Mr. Rabun provided a compliance status worksheet indicating that the property was in compliance, and discussed provision for parking. Mr. Rabun reported that LAPD Officers Gray and Abrams have no specific concerns regarding the operation of Boulevard3 and that, in the past 8 years of operation, Boulevard3 has never had a noise complaint, never 'fliered' the neighborhood, and never used a promoter; Mr. Famolari asked Mr. Rabun to advise that valet fees are kept reasonable as a deterrent to parking in residential areas and that the 80 employees are primarily Hollywood residents. Mr. Rabun also discussed Mr. Famolari's charitable activities.

Responding to Oliver Netburn's questions, Lee Rabun discussed the appeal of the 2001 appeal filed and stated that the application is for a completely new plan approval, that there are no changes other than use of ArcLight parking, and that no request for a change in occupancy load is being requested.

Oliver Netburn moved to approve the conditional use at 6523 Sunset Blvd., Boulevard3, as submitted; seconded by Scott Campbell.

VOTE: One in favor, one abstention. This issue will be presented to the CHNC Board for consideration, because there is not a 50% vote.

Scott Campbell and David Carrera recused themselves. Laurie Goldman became presiding officer.

Lee Rabun discussed efforts made by Peter Famolari to bring Boulevard3 up-to-date, including provision for parking, and summarized the presentation made at the July 2012 PLUM meeting. Mr. Rabun stated that the only change being requested is to allow use of ArcLight parking instead of the lot at Blessed Sacrament church. Mr. Famolari advised that patio speakers were installed at the LAFD's request to make sure emergency announcements can be heard on the patio. There was further discussion of the conditions referring to amplified music. Mr. Rabun advised of the intent to request a 10-year renewal term. Oliver Netburn reported that no neighbors appeared at the PLUM meeting to complain.

Laurie Goldman stepped down as presiding officer. Debbie Wehbe assumed the presiding officer role.

Laurie Goldman moved to support the new CUB request with the change being sought regarding parking to be allowed at ArcLight and conditioned upon a plan approval being required upon change of owner/operator, and to support a 10-year CUB term; seconded by Denise DeCarlo.

VOTE: Unanimous in favor. The vote passed.

Scott Campbell and David Carrera returned. Scott Campbell resumed presiding over the meeting.

B) Ad Hoc Committees:

i) CRA Project Elimination

Laurie Goldman advised that she, Grant King, and Tricia La Belle met with Ana Guerrero, Yusef Robb, Marcel Porras and Angela Motta, from Councilmember Eric Garcetti's staff, on May 3, 2012 to discuss CRA eliminated projects. CHNC Boardmembers were asked to prioritize the projects. In order of priority the projects are: Wilcox Shrader Parking Lot RFP, retail market analysis for Hollywood Bl., Hollywood Commercial Property Enhancement Program (CPEP), the Blessed Sacrament Social Services Center, Hollywood Pedestrian Transit Corridor, and tangentially related issues—to permit acceptance of tweets as public comment for comments through the planning process, enforcement of the October 2003 public urination ordinance, support for the Citywide Economic Development Corporation, retention of the CRA database and migration of any Hollywood-related stakeholder information to the CD13 office, the NCs, the Dept. of Finance, or to a non-profit.

Laurie Goldman moved to write a letter to Councilmember Eric Garcetti's staff regarding the Wilcox Shrader Parking Lot RFP, retail market analysis for Hollywood Bl., Hollywood Commercial Property Enhancement Program (CPEP), the Blessed Sacrament Social Services Center, Hollywood Pedestrian Transit Corridor, and tangentially related issues—to permit acceptance of tweets as public comment for comments through the

planning process, enforcement of the October 2003 public urination ordinance, support for the Citywide Economic Development Corporation, retention of the CRA database and migration of any Hollywood-related stakeholder information to the CD13 office, the NCs, the Dept. of Finance, or to a non-profit; seconded by Denise DeCarlo.

David Carrera stated that provision of social services at Blessed Sacrament is not an appropriate use of City funds.

David Carrera moved to remove Blessed Sacrament social services from the list of priority projects; seconded by Denise DeCarlo.

VOTE: Unanimous in favor.

VOTE: Unanimous in favor.

ii) Hollywood Community Plan update

Laurie Goldman reported that the Hollywood Chamber hired Shepherd Mullin and that Silverstein has plans to file a temporary restraining order against the Hollywood Community Plan as soon as a DEIR is filed for the Millennium project. Ms. Goldman stated that there are 3 lawsuits regarding the Community Plan.

iii) Election Committee

Laurie Goldman advised that the election stipulation worksheet submitted required 6 candidates for the CHNC Board (there were 9 candidates), that 100 ballots be cast (there were 154 total ballots cast), and stated that outreach for the election was effective. Ms. Goldman then reported that the election materials provided to stakeholders gave incorrect due dates and that the election date assigned caused hardship that affected voter turnout. Ms. Goldman stated that CHNC had the most active use of Vote by Mail among the various NCs. She also advised that two candidates listed on the EmpowerLA website for CHNC were not actually running for CHNC Board seats. With regard to candidate statements, Ms. Goldman reported that her statement was the first one filed for CHNC but that statement was posted on the EmpowerLA site only after 6 other candidate statements had been posted. In addition, the Vote by Mail ballots were not distributed in a timely way; the ballots that should have been received by voters two weeks before the election were actually mailed on the Wednesday before the election, were received by some stakeholders on the Friday before the election, and showed a due date on the Saturday before the election. Grayce Liu advised Ms. Goldman that the Vote by Mail ballot due date was extended to Friday, September 21st, because of the delay in mailing out the ballots. Ms. Goldman stated she had been told that DONE staff would contact each voter who filed to vote by Mail; this was not done. Some stakeholders did not receive a ballot until the election date was past.

Laurie Goldman moved to authorize a letter to be written to Grayce Liu and to EmpowerLA chronicling what happened and offering suggestions for improvements: more and better organization, more funding, and encouraging knowledge of how to compromise; seconded by Debbie Wehbe.

VOTE: Unanimous in favor.

8) COMMENTS BY BOARD MEMBERS ON ITEMS NOT ON THE AGENDA

Laurie Goldman reported that US Dept. of Health Regional Director Herb K. Schultz will provide a health care reform briefing on Monday, October 8, 2012 from 9am to 11:30am at the Children's Hospital LA Conference Center, 4650 Sunset Blvd, and encouraged stakeholders to attend. This information will be posted on the CHNC website.

At Laurie Goldman's request, there was a discussion of how development projects should be announced to the community. Ms. Goldman noted that a procedure had been set up to make sure appropriate notification was provided to neighbors surrounding a proposed development project.

9) ADJOURNMENT

The meeting adjourned at 9:15pm.